

Status Information

*Denotes Required Fields

*Status Information

Coming Soon

Active

*On Market Date

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

Agent & Office Information

*List Agent ID

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

*Negotiate Through

Distribution

*Listing Exposure

MLS Only
 Private
 Publish to Internet

*Show Address

Yes
 No

*Show AVM on VOW

Yes
 No

*Show Comments VOW

Yes
 No

Syndicate To

Realtor.com
 OneKeyMLS.com

Location Information

*Street #

Dir Prefix

*Street Name (NOT Ave, Rd, St)

Street Suffix - Ave, Rd, St, etc

Location Information
***Denotes Required Fields**

Dir Suffix

Unit Number

***Zip Code**

Zip + 4

***County**

***City/Township**

***Post Office/Town**

Manhattan Section

Neighborhood

Village

Hamlet

Subdivision/Development

***State**

Country

Cross Street

Directions

***Elementary School District**

***Elementary School**

***Middle School District**

***Middle School**

***High School District**

***High School**

Listing/Contract

***Listing Agreement**

Exclusive Agency

Exclusive Right to Sell

***List Price**

***Listing Contract Date**

***Expiration Date**

Seller to Consider Concession

Yes

No

Concession Amount Considered

***Owner's Name**

***Lease Considered**

Yes

No

Listing/Contract (cont.)***Denotes Required Fields****Residential - Coop**

Matrix™ Listing Profile Sheet

***Special Listing Conditions**

None	HUD Owned	Short Sale
Auction	In Foreclosure	Third Party Approval
Auction Terms of Sale	Notice of Default	
Bankruptcy Property	Probate Listing	
Contract Vendee	Real Estate Owned	

Listing Terms

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

Disclosures

By Laws	M6 Disclosure of Ownership Interest
Environmental Disclosure Available	None
HOA/Condo Disclosure Available	Other
Lead Paint	Seller Property Disclosure
M2 Agent Exclusions	

Additional Fee Description**Inclusions****Exclusions*****Pets Allowed**

Breed Restrictions
 Call
 Cats OK
 Dogs OK
 No
 No Dogs
 No Restrictions
 Number Limit
 Size Limit
 Yes

of Shares**Additional Fees**

Yes
 No

Additional Fee Amount**Additional Fee Frequency**

Annually	One Time
Monthly	See
Quarterly	Remarks

Minimum Income Required

Yes
 No

Minimum Income Amount***Minimum % Down Payment****Max Finance %****Estimated MM Deduct****Property/Tax/Legal****Property Tax ID - Required for MOST properties**

Property Information (Cont.)

Residential - Coop

***Denotes Required Fields**

Matrix™ Listing Profile Sheet

Tax Block		Tax Lot	
Tax Section		District	
Property Condition		*Year Built	Year Built Effective
Actual	To Be Built		
Estimated	Under Construction		
Fixer	Updated/Remodeled		
New Construction			
Additional Parcels		Common Walls	
Yes	*Property Attached	1 Common Wall	No Common Walls
No	Yes	Center	No One Above
	No	End Unit	No One Below
		2+ Common Walls	
Flip Tax	Flip Tax Amount	*Senior Housing Community	Builder Model
Yes		Yes	
No		No	
Common Interest		Location Description	
Planned Development		6th Floor Or Higher	Ground Floor
		Basement	Rear
		Between 3rd And 5th Floors	Second Floor
		First Floor	See Remarks
		Front	Top Floor

Community/Association

*Association Y/N	Association Fee	Association Fee Frequency			
Yes No		Annually	Monthly	Quarterly	Semi-Annually

Association Fee Includes

Air Conditioning	Exterior Maintenance	Internet	Trash
All Utilities	Gas	Other	Water
Cable TV	Grounds Care	Pool Maintenance	
Common Area Maintenance	Heat	Sewer	
Electricity	Hot Water	Snow Removal	

Association Amenities

Basketball Court	Concierge	Landscaping	Park	Roof Deck
Boat Dock	Dog Park	Live-In Super	Parking	Sauna
Building Link	Doorman	Lounge	Playground	Security
Business Center	Elevator(s)	Maintenance	Pool	Snow Removal
Car Wash Area	Fitness Center	Maintenance Grounds	Powered Boats Allowed	Spa/Hot Tub
Children's Playroom	Gated	None	Receiving Room	Tennis Court(s)
Clubhouse	Golf Course	Other	Recreation Facilities	Trash

Association Name	Association Phone	Property Manager Name	Property Manager Phone
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Community/Association (Cont.)

Residential - Coop
Matrix™ Listing Profile Sheet

***Denotes Required Fields**

Community Features

Clubhouse	Gated	Park	Powered Boats Allowed
Curbs	Golf	Playground	Sidewalks
Fitness Center	Other	Pool	Tennis Court(s)

Estimated Monthly Maintenance

Renting Allowed

Yes No

***Approval Required**

Yes No

Rooms

***Bedrooms Total**

***Bathrooms Full**

***Bathrooms Half**

***Rooms Total**

Additional Rooms

Dining Area Home Office Library/Den Loft Media Room

Room Type:

Auxiliary Room	Bathroom 3	Bedroom 2	Bonus Room	Family Room	Lavatory	Office
Basement	Bathroom 4	Bedroom 3	Den	Gym	Living Room	Primary Bathroom
Bathroom 1	Bathroom 5	Bedroom 4	Dining Room	Kitchen	Loft	Primary Bedroom
Bathroom 2	Bedroom 1	Bedroom 5	Exercise Room	Laundry	Media Room	Sauna

Level: Basement First Lower Other Second Third

Room Type

Room Level

Description

Room Type

Room Level

Description

Room Type

Room Level

Description

*Denotes Required Fields

***Taxable Living Area (GLA)**

***Entry Level (Floor Number)**

***Taxable Living Area (GLA) Source:**

Total Stories in Building

Appraiser	Measured	Plans
CubiCasa	Other	Public Records

Levels in Unit/Home

Bi-Level	Multi/Split	One	One and One Half	Three Or More	Tri-Level	Two
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Attic

Common	Crawl	Dormer	Finished	Full	None	Partial	Partially Finished
Pull Stairs	Scuttle	See Remarks	Stairs	Storage	Unfinished	Walkup	

***Basement**

Basement Features

Yes	Bilco Door(s)	Full	See Remarks
No	Common	None	Storage Space
	Crawl Space	Partial	Unfinished
	Finished	Partially Finished	Walk-Out Access

***Interior Features**

1st Floor Bedroom	Marble Counters
1st Floor Full Bath	Natural Woodwork
Beamed Ceilings	Open Floorplan
Bidet	Open Kitchen
Breakfast Bar	Original Details
Built-in Features	Other
Cathedral Ceiling(s)	Pantry
Ceiling Fan(s)	Primary Bathroom
Central Vacuum	Primary Bedroom Downstairs
Chandelier	Quartz/Quartzite Counters
Chef's Kitchen	Recessed Lighting
Crown Molding	Sauna
Double Vanity	Smart Thermostat
Dry Bar	Soaking Tub
Eat-in Kitchen	Sound System
Elevator	Speakers
ENERGY STAR Qualified Door(s)	Stone Counters
Entertainment Cabinets	Storage
Entrance Foyer	Tile Counters
Formal Dining Room	Tray Ceiling(s)
Galley Kitchen	Walk Through Kitchen
Granite Counters	Walk-in Closet(s)
Heated Floors	Washer/Dryer Hookup
High Ceilings	Wet Bar
High Speed Internet	Whirlpool Tub
His and Hers Closets	Whole House Entertainment System
In-Law Floorplan	Wired for Sound
Kitchen Island	
Low Flow Plumbing Fixtures	

Fireplace?

Yes	No
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Fireplaces Total

Fireplace Features

- Basement
- Bedroom
- Decorative
- Electric
- Family Room
- Free Standing
- Gas
- Living Room
- Masonry
- None
- Pellet Stove
- Wood Burning
- Wood Burning Stove

*Denotes Required Fields

Matrix™ Listing Profile Sheet

Building Features Bicycle Room Outdoor Space Pool Walk Up

***Appliances**

Convection Oven	Gas Cooktop	Trash Compactor
Cooktop	Gas Oven	Washer
Dishwasher	Gas Range	Water Heater - Gas Stand Alone
Disposal	Humidifier	Water Heater - Indirect Tank
Dryer	Microwave	Water Heater - Oil Stand Alone
Electric Cooktop	None	Water Heater - Solar Thermal
Electric Oven	Other	Water Heater - Tankless Coil
Electric Range	Oven	Water Purifier Owned
Electric Water Heater	Range	Water Purifier Rented
ENERGY STAR Qualified Appliances	Refrigerator	Water Softener Owned
Exhaust Fan	Stainless Steel Appliance(s)	Water Softener Rented
Freezer	Tankless Water Heater	Wine Refrigerator

Flooring

Brick	Concrete	Other
Carpet	Hardwood	Reclaimed Wood
Ceramic Tile	Laminate	Tile
Combination	Linoleum	Vinyl
		Wood

Laundry Features

Common Area	In Garage	Multiple Locations
Electric Dryer Hookup	In Hall	Other
Gas Dryer Hookup	In Kitchen	Outside
In Basement	In Unit	Washer Hookup
In Bathroom	Inside	
In Carport	Laundry Room	

Window Features

Aluminum Frames	Floor to Ceiling Windows	Storm Window(s)
Bay Window(s)	Insulated Windows	Tilt Turn Windows
Blinds	New Windows	Tinted Windows
Casement Windows	Oversized Windows	Triple Pane Windows
Double Pane Windows	Screens	Wall of Windows
Drapes	Shutters	Wood Frames
ENERGY STAR Qualified Windows	Skylight(s)	

Accessibility Features

Accessible Approach with Ramp	Accessible for Hearing-Impairment	Customized Wheelchair Accessible
Accessible Bedroom	Accessible Full Bath	Grip-Accessible Features
Accessible Central Living Area	Accessible Hallway(s)	Smart Technology
Accessible Closets	Accessible Kitchen	Stair Lift
Accessible Common Area	Accessible Kitchen Appliances	Therapeutic Whirlpool
Accessible Doors	Accessible Stairway	Visitor Bathroom
Accessible Elevator Installed	Adaptable Bathroom Walls	Walker-Accessible Stairs
Accessible Entrance	Adaptable For Elevator	

Exterior

***Architectural Style**

Garden	Includes Legal Accessory Apartment	Other	Townhouse
High Rise	Mid Rise	Penthouse	

Direction Faces

North	South	East	West
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*Denotes Required Fields

Matrix™ Listing Profile Sheet

***Construction Materials**

Advanced Framing Technique	Fiberglass Insulation	Post and Beam
Aluminum Siding	Fiberglass Siding	Recycled/Renewable Materials
Asbestos	Foam Insulation	Shake Siding
Batts Insulation	Frame	Shingle Siding
Block	HardiPlank Type	Stone
Blown-In Insulation	ICFs (Insulated Concrete	Structurally Insulated Panels
Brick	Forms) Log	Stucco
Brownstone	Log Siding	T111
Cedar	Manufactured	Unknown
Clapboard	Modular	Vinyl Siding
Energy Star	Other	Wood Siding

Foundation Details

Block
 Brick/Mortar
 Concrete Perimeter
 Other
 Raised
 Slab
 Stone

***Garage?**

Yes
 No

Garage Spaces

***Carport?**

Yes
 No

Carport Spaces

Parking Total

Parking Fee

***Parking Features**

Alley Access	Garage	Parking Lot
Assigned	Garage Door Opener	Private
Attached	Heated Garage	Public
Carport	None	Shared Driveway
Common	Off Site	Storage
Covered	Off Street	Tandem
Detached	On Street	Unassigned
Driveway	Other	Underground
Electric Vehicle Charging Station(s)	Oversized	Unpaved
		Valet
		Waitlist

Pool Features

Above Ground	Indoor	Salt Water
Community	Infinity	Screen Enclosure
Diving Board	Other	Solar Cover
Electric Heat	Outdoor Pool	Solar Heat
Fenced	Pool Cover	Tile
In Ground	Pool/Spa Combo	Vinyl

Lot Size Acres

Lot Size Square Feet

Lot Features

Back Yard	Landscaped	See Remarks
Borders State Land	Level	Sloped
City Lot	Near Golf Course	Split Possible
Cleared	Near Public Transit	Sprinklers In Front
Corner Lot	Near School	Spinklers In Rear
Corners Marked	Near Shops	Steep Slope
Cul-De-Sac	On Golf Course	Stone/Brick Wall
Fill Needed	Other	Subdivided
Front Yard	Partly Wooded	Upland
Garden	Paved	Views
Hilly	Private	Waterfront
Historic District	Restrictions	Wooded
Interior Lot	Rolling Slope	
Irregular Lot	Secluded	

Distance to Train (in miles)

Exterior Features

Awning(s)	Lighting
Balcony	Mailbox
Basketball Court	Mooring
Basketball Hoop	None
Boat Slip	Other
Courtyard	Playground
Dock	Rain Gutters
Dog Run	Speakers
Electric Grill	Storm Doors
Fire Pit	Tennis Court(s)
Garden	Private Entrance
Gas Grill	Private Roof
Juliet Balcony	Roof Deck

Fencing

Back Yard	Perimeter
Barbed Wire	Vinyl
Brick	Wood
Chain Link	
Cross Fenced	
Electric	
Fenced	
Front Yard	
Full	
None	
Other	
Partial	

Security Features

- Building Security
- Fire Alarm
- Fire Escape
- Fire Sprinkler System
- Gated Community
- Key Card Entry
- Other
- Security Gate
- Security Lights
- Security System
- Smoke Detector(s)
- Video Cameras
- Window Bars

Other Structures

Arena	Gazebo	Outdoor Kitchen
Barn(s)	Greenhouse	Pergola
Cabana	Guest House	Pool House
Carport(s)	Kennel/Dog Run	Residence
Corral(s)	None	Shed(s)
Covered Arena	Other	Stable(s)
Garage(s)	Outbuilding	Workshop

Patio and Porch Features

Covered Deck	None Patio	Porch Screened	Terrace Wrap Around
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Other Equipment

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

***Waterfront?**

Yes
No

Waterfront Features

Bay Front	Ocean Access
Beach Access	Ocean Front
Beach Front	Pond
Bulkhead	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront

View

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

Water Frontage Length

Water Access

Yes
No

Green Building Verification Type

HERS Index Score
Leed For Homes
NGBS New Construction
NGBS Small Projects Remodel
NGBS Whole-Home Remodel

Green Verification Year

Green Energy Generation

Solar

Solar Ownership

Leased Owned

Road Frontage Type

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

Road Responsibility

Private Maintained Road
Public Maintained Road
Road Maintenance Agreement
To be Dedicated

Utilities

***Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

of Heating Zones

Electric Company

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

Utilities (Cont.)***Denotes Required Fields*****Cooling**

Air Purification System	Ductwork	Individual
Attic Fan	Electric	None
Central Air	ENERGY STAR Qualified Equipment	Wall/Window Unit(s)
Ductless	Geothermal	Zoned

***Utilities**

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

***Sewer**

Cesspool	Septic Above Ground
None	Septic Tank
Other	Shared Septic
Public Sewer	Shared Sewer

***Water Source**

Drilled Well	Private
Dug Well	Public
None	Shared Well
Other	Spring

Remarks***Public Remarks - No mention of compensation may be included on the MLS****Agent Only Remarks - No mention of compensation may be included on the MLS**

Showing

***Denotes Required Fields**

Residential - Coop

Matrix™ Listing Profile Sheet

Showing

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

Lockbox Serial Number

Lockbox Description:

SentriLock

Virtual Tour URL Branded

Virtual Tour URL Unbranded

***Showing Requirements**

24 Hour Notice
Appointment Only
Call Listing Agent
Call Listing Office
Call Manager

Call Owner
Call Tenant
Combination Lock Box
Key In Office
Lockbox

No Lockbox
No Sign
Occupied
Pet(s) on Premises
Restricted Hours

Security System
See Remarks
Showing Service