

**Status Information**

\*Denotes Required Fields

**\*Status Information**

Coming Soon

Active

**\*On Market Date**

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

**Agent & Office Information**

**\*List Agent ID**

**Co List Agent ID**

**List Agent Name**

**Co List Agent Name**

**List Office Name**

**Co List Office Name**

**List Agent Direct Phone**

**Co List Agent Direct Phone**

**List Office Phone**

**Co List Office Phone**

**\*Negotiate Through**

**Distribution**

**\*Listing Exposure**

MLS Only  
 Private  
 Publish to Internet

**\*Show Address**

Yes  
 No

**\*Show AVM on VOW**

Yes  
 No

**\*Show Comments VOW**

Yes  
 No

**Syndicate To**

Realtor.com  
 OneKeyMLS.com

**Location Information**

**\*Street #**

**Dir Prefix**

**\*Street Name (NOT Ave, Rd, St)**

**Street Suffix - Ave, Rd, St, etc**

**Location Information**  
**\*Denotes Required Fields**

**Dir Suffix**

**\*Zip Code**

**\*County**

**\*Post Office/Town**

**Neighborhood**

**Hamlet**

**\*State**

**Cross Street**

**\*Elementary School District**

**\*Middle School District**

**\*High School District**

**Unit Number**

**Zip + 4**

**\*City/Township**

**Manhattan Section**

**Village**

**Subdivision/Development**

**Country**

**Directions**

**\*Elementary School**

**\*Middle School**

**\*High School**

**Listing/Contract**

**\*Listing Agreement**

Exclusive Agency

Exclusive Right to Sell

**\*Listing Contract Date**

**Seller to Consider Concession**

Yes

No

**\*Owner's Name**

**\*List Price**

**\*Expiration Date**

**Concession Amount Considered**

**\*Lease Considered**

Yes

No

**Listing/Contract (cont.)****\*Denotes Required Fields****\*Special Listing Conditions**

None	HUD Owned	Short Sale
Auction	In Foreclosure	Third Party Approval
Auction Terms of Sale	Notice of Default	
Bankruptcy Property	Probate Listing	
Contract Vendee	Real Estate Owned	

**\*Pets Allowed**

Breed Restrictions  
 Call  
 Cats OK  
 Dogs OK  
 No  
 No Dogs  
 No Restrictions  
 Number Limit  
 Size Limit  
 Yes

**Listing Terms**

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

**Max Finance %****Disclosures**

By Laws	M6 Disclosure of Ownership Interest
Environmental Disclosure Available	None
HOA/Condo Disclosure Available	Other
Lead Paint	Seller Property Disclosure
M2 Agent Exclusions	

**Additional Fees**

Yes  
 No

**Additional Fee Amount****Additional Fee Description****Additional Fee Frequency**

Annually	One Time
Monthly	See
Quarterly	Remarks

**Inclusions****Exclusions****Property/Tax/Legal****Property Tax ID - Required for MOST properties**

**Property Information (Cont.)**

**Residential - Condo**

**\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

<b>Tax Block</b>		<b>Tax Lot</b>		
<b>Tax Section</b>		<b>District</b>		
<b>Property Condition</b>		<b>*Year Built</b>	<b>Year Built Effective</b>	
Actual	To Be Built			
Estimated	Under Construction			
Fixer	Updated/Remodeled			
New Construction				
		<b>Common Interest</b>		
		Planned Development		
<b>*Property Attached</b>	<b>Additional Parcels</b>			
Yes	Yes			
No	No			
<b>Builder Model</b>		<b>*Tax Year</b>	<b>*Tax Annual Amount</b>	<b>*Tax Source</b>
				Municipality
				Other
		<b>Included In Taxes</b>		
		Sewer	Trash	Water
<b>*Senior Housing Community</b>		<b>Tax Assessed Value</b>		
Yes				
No				

<b>Common Walls</b>		<b>Location Description</b>	
1 Common Wall	No Common Walls	6th Floor Or Higher	Ground Floor
Center	No One Above	Basement	Rear
End Unit	No One Below	Between 3rd And 5th Floors	Second Floor
2+ Common Walls		First Floor	See Remarks
		Front	Top Floor

**Community/Association**

<b>*Association Y/N</b>	<b>Association Fee</b>	<b>Association Fee Frequency</b>			
Yes No		Annually	Monthly	Quarterly	Semi-Annually
<b>Association Fee Includes</b>					
Air Conditioning	Exterior Maintenance	Internet	Trash		
All Utilities	Gas	Other	Water		
Cable TV	Grounds Care	Pool Maintenance			
Common Area Maintenance	Heat	Sewer			
Electricity	Hot Water	Snow Removal			

<b>Association Amenities</b>				
Basketball Court	Concierge	Landscaping	Park	Roof Deck
Boat Dock	Dog Park	Live-In Super	Parking	Sauna
Building Link	Doorman	Lounge	Playground	Security
Business Center	Elevator(s)	Maintenance	Pool	Snow Removal
Car Wash Area	Fitness Center	Maintenance Grounds	Powered Boats Allowed	Spa/Hot Tub
Children's Playroom	Gated	None	Receiving Room	Tennis Court(s)
Clubhouse	Golf Course	Other	Recreation Facilities	Trash

**Community/Association (Cont.)**

**\*Denotes Required Fields**

**Community Features**

**Renting Allowed Approval Required**

Clubhouse	Gated	Park	Powered Boats Allowed	Yes	No	Yes	No
Curbs	Golf	Playground	Sidewalks				
Fitness Center	Other	Pool	Tennis Court(s)				

**Association Name                      Association Phone                      Property Manager Name                      Property Manager Phone**

**Rooms**

**\*Bedrooms Total                      \*Bathrooms Full                      \*Bathrooms Half                      \*Rooms Total**

**Additional Rooms**

Dining Area                      Home Office                      Library/Den                      Loft                      Media Room

**Room Type:**

Auxiliary Room	Bathroom 3	Bedroom 2	Bonus Room	Family Room	Lavatory	Office
Basement	Bathroom 4	Bedroom 3	Den	Gym	Living Room	Primary Bathroom
Bathroom 1	Bathroom 5	Bedroom 4	Dining Room	Kitchen	Loft	Primary Bedroom
Bathroom 2	Bedroom 1	Bedroom 5	Exercise Room	Laundry	Media Room	Sauna

**Level:**    Basement    First    Lower    Other    Second    Third

**Room Type**

**Room Level**

**Description**

**Room Type**

**Room Level**

**Description**

**Room Type**

**Room Level**

**Description**

\*Denotes Required Fields

Matrix™ Listing Profile Sheet

**\*Taxable Living Area (GLA)**

**\*Entry Level (Floor Number)**

**\*Taxable Living Area Source (GLA)**

**Total Stories in Building**

Appraiser	Measured	Plans
CubiCasa	Other	Public Records

**Levels in Unit/Home**

Bi-Level	Multi/Split	One	One and One Half	Three Or More	Tri-Level	Two
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**\*Attic**

Common	Crawl	Dormer	Finished	Full	None	Partial	Partially Finished
Pull Stairs	Scuttle	See Remarks	Stairs	Storage	Unfinished	Walkup	

**\*Basement**

**Basement Features**

Yes	Bilco Door(s)	Full	See Remarks
No	Common	None	Storage Space
	Crawl Space	Partial	Unfinished
	Finished	Partially Finished	Walk-Out Access

**\*Interior Features**

1st Floor Bedroom	Marble Counters
1st Floor Full Bath	Natural Woodwork
Beamed Ceilings	Open Floorplan
Bidet	Open Kitchen
Breakfast Bar	Original Details
Built-in Features	Other
Cathedral Ceiling(s)	Pantry
Ceiling Fan(s)	Primary Bathroom
Central Vacuum	Primary Bedroom Downstairs
Chandelier	Quartz/Quartzite Counters
Chefs Kitchen	Recessed Lighting
Crown Molding	Sauna
Double Vanity	Smart Thermostat
Dry Bar	Soaking Tub
Eat-in Kitchen	Sound System
Elevator	Speakers
ENERGY STAR Qualified Door(s)	Stone Counters
Entertainment Cabinets	Storage
Entrance Foyer	Tile Counters
Formal Dining Room	Tray Ceiling(s)
Galley Kitchen	Walk Through Kitchen
Granite Counters	Walk-In Closet(s)
Heated Floors	Washer/Dryer Hookup
High Ceilings	Wet Bar
High Speed Internet	Whirlpool Tub
His and Hers Closets	Whole House Entertainment System
In-Law Floorplan	Wired for Sound
Kitchen Island	
Low Flow Plumbing Fixtures	

**Fireplace?**

Yes	No
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**Fireplaces Total**

**Fireplace Features**

- Basement
- Bedroom
- Decorative
- Electric
- Family Room
- Free Standing
- Gas
- Living Room
- Masonry
- None
- Pellet Stove
- Wood Burning
- Wood Burning Stove

Building Features      Bicycle Room      Outdoor Space      Pool      Walk Up

**\*Appliances**

Convection Oven	Gas Cooktop	Trash Compactor
Cooktop	Gas Oven	Washer
Dishwasher	Gas Range	Water Heater - Gas Stand Alone
Disposal	Humidifier	Water Heater - Indirect Tank
Dryer	Microwave	Water Heater - Oil Stand Alone
Electric Cooktop	None	Water Heater - Solar Thermal
Electric Oven	Other	Water Heater - Tankless Coil
Electric Range	Oven	Water Purifier Owned
Electric Water Heater	Range	Water Purifier Rented
ENERGY STAR Qualified Appliances	Refrigerator	Water Softener Owned
Exhaust Fan	Stainless Steel Appliance(s)	Water Softener Rented
Freezer	Tankless Water Heater	Wine Refrigerator

**Flooring**

Brick	Concrete	Other
Carpet	Hardwood	Reclaimed Wood
Ceramic Tile	Laminate	Tile
Combination	Linoleum	Vinyl
		Wood

**Laundry Features**

Common Area	In Carport	Inside
Electric Dryer Hookup	In Garage	Laundry Room
Gas Dryer Hookup	In Hall	Multiple Locations
In Basement	In Kitchen	Other
In Bathroom	In Unit	Outside
		Washer Hookup

**Window Features**

Aluminum Frames	Floor to Ceiling Windows	Storm Window(s)
Bay Window(s)	Insulated Windows	Tilt Turn Windows
Blinds	New Windows	Tinted Windows
Casement Windows	Oversized Windows	Triple Pane Windows
Double Pane Windows	Screens	Wall of Windows
Drapes	Shutters	Wood Frames
ENERGY STAR Qualified Windows	Skylight(s)	

**Accessibility Features**

Accessible Approach with Ramp	Accessible for Hearing-Impairment	Customized Wheelchair Accessible
Accessible Bedroom	Accessible Full Bath	Grip-Accessible Features
Accessible Central Living Area	Accessible Hallway(s)	Smart Technology
Accessible Closets	Accessible Kitchen	Stair Lift
Accessible Common Area	Accessible Kitchen Appliances	Therapeutic Whirlpool
Accessible Doors	Accessible Stairway	Visitor Bathroom
Accessible Elevator Installed	Adaptable Bathroom Walls	Walker-Accessible Stairs
Accessible Entrance	Adaptable For Elevator	

**Exterior**

**\*Architectural Style**

Garden	Mid Rise	Townhouse
High Rise	Other	
Includes Legal Accessory Apartment	Penthouse	

**Direction Faces**

North  
South  
East  
West

**\*Construction Materials**

Advanced Framing Technique	Fiberglass Insulation	Post and Beam
Aluminum Siding	Fiberglass Siding	Recycled/Renewable
Asbestos	Foam Insulation	Materials Shake Siding
Batts Insulation	Frame	Shingle Siding
Block	HardiPlank Type	Stone
Blown-In Insulation	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Brick	Log	Stucco
Brownstone	Log Siding	T111
Cedar	Manufactured	Unknown
Clapboard	Modular	Vinyl Siding
Energy Star	Other	Wood Siding

**Foundation Details**

Block  
 Brick/Mortar  
 Concrete Perimeter  
 Other  
 Raised  
 Slab  
 Stone

**\*Garage?**

Yes  
 No

**Garage Spaces**

**\*Carport?**

Yes  
 No

**Carport Spaces**

**Parking Total**

**Parking Fee**

**\*Parking Features**

Alley Access	Garage	Parking Lot	Valet
Assigned	Garage Door Opener	Private	Waitlist
Attached	Heated Garage	Public	
Carport	None	Shared Driveway	
Common	Off Site	Storage	
Covered	Off Street	Tandem	
Detached	On Street	Unassigned	
Driveway	Other	Underground	
Electric Vehicle Charging Station(s)	Oversized	Unpaved	

**Pool Features**

Above Ground	Indoor	Salt Water
Community	Infinity	Screen Enclosure
Diving Board	Other	Solar Cover
Electric Heat	Outdoor Pool	Solar Heat
Fenced	Pool Cover	Tile
In Ground	Pool/Spa Combo	Vinyl

Lot Size Acres

Lot Size Square Feet

Distance to Train (in miles)

**Lot Features**

Back Yard	Irregular Lot	Rolling Slope
Borders State Land	Landscaped	Secluded
City Lot	Level	See Remarks
Cleared	Near Golf Course	Sloped
Corner Lot	Near Public Transit	Split Possible
Corners Marked	Near School	Sprinklers In Front
Cul-De-Sac	Near Shops	Sprinklers In Rear
Fill Needed	On Golf Course	Steep Slope
Front Yard	Other	Stone/Brick Wall
Garden	Partly Wooded	Subdivided Upland
Hilly	Paved	Views Waterfront
Historic District	Private	Wooded
Interior Lot	Restrictions	

**Exterior Features**

Awning(s)	Lighting
Balcony	Mailbox
Basketball Court	Mooring
Basketball Hoop	None
Boat Slip	Other
Courtyard	Playground
Dock	Private Entrance
Dog Run	Private Roof
Electric Grill	Rain Gutters
Fire Pit	Roof Deck
Garden	Speakers
Gas Grill	Storm Doors
Juliet Balcony	Tennis Court(s)

**Fencing**

Back Yard	Perimeter
Barbed Wire	Vinyl
Brick	Wood
Chain Link	
Cross Fenced	
Electric	
Fenced	
Front Yard	
Full	
None	
Other	
Partial	

**Security Features**

Building Security  
 Fire Alarm  
 Fire Escape  
 Fire Sprinkler System  
 Gated Community  
 Key Card Entry  
 Other  
 Security Gate  
 Security Lights  
 Security System  
 Smoke Detector(s)  
 Video Cameras  
 Window Bars

**Other Structures**

Arena	Gazebo	Outdoor Kitchen
Barn(s)	Greenhouse	Pergola
Cabana	Guest House	Pool House
Carport(s)	Kennel/Dog Run	Residence
Corral(s)	None	Shed(s)
Covered Arena	Other	Stable(s)
Garage(s)	Outbuilding	Workshop

**Patio and Porch Features**

Covered Deck	None Patio	Porch Screened	Terrace Wrap Around
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**Other Equipment**

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

**\*Waterfront?**

Yes  
No

**Waterfront Features**

Bayfront	Ocean Access
Beach Access	Ocean Front
Beach Front	Pond
Bulkhead	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront

**View**

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

**Water Frontage Length**

**Water Access**

Yes  
No

**Green Building Verification Type**

HERS Index Score  
Leed For Homes  
NGBS New Construction  
NGBS Small Projects Remodel  
NGBS Whole-Home Remodel

**Green Verification Year**

**Green Energy Generation**

Solar

**Solar Ownership**

Leased  
Owned

**Road Frontage Type**

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

**Road Responsibility**

Private Maintained Road  
Public Maintained Road  
Road Maintenance Agreement  
To be Dedicated

**Utilities**

**\*Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

**# of Heating Zones**

**Electric Company**

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

**Utilities (Cont.)****\*Denotes Required Fields****\*Cooling**

Air Purification System	Ductwork	Individual
Attic Fan	Electric	None
Central Air	ENERGY STAR Qualified Equipment	Wall/Window Unit(s)
Ductless	Geothermal	Zoned

**\*Utilities**

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

**\*Sewer**

Cesspool	Septic Above Ground
None	Septic Tank
Other	Shared Septic
Public Sewer	Shared Sewer

**\*Water Source**

Drilled Well	Private
Dug Well	Public
None	Shared Well
Other	Spring

**Remarks****\*Public Remarks - No mention of compensation may be included on the MLS****Agent Only Remarks - No mention of compensation may be included on the MLS**

**Showing**

**\*Denotes Required Fields**

**Residential - Condo**

Matrix™ Listing Profile Sheet

**Showing**

**Showing Contact Phone**

**Showing Instructions**

**Showing Contact Phone 2**

**Lockbox Serial Number**

**Lockbox Description:**

SentriLock

**Virtual Tour URL Branded**

**Virtual Tour URL Unbranded**

**\*Showing Requirements**

24 Hour Notice  
Appointment Only  
Call Listing Agent  
Call Listing Office  
Call Manager

Call Owner  
Call Tenant  
Combination Lock Box  
Key In Office  
Lockbox

No Lockbox  
No Sign  
Occupied  
Pet(s) on Premises  
Restricted Hours

Security System  
See Remarks  
Showing Service