

Status Information

*Denotes Required Fields

*Status Information

Coming Soon

Active

*On Market Date

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

Agent & Office Information

*List Agent ID

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

*Negotiate Through

Distribution

*Listing Exposure

MLS Only
 Private
 Publish to Internet

*Show Address

Yes
 No

*Show AVM on VOW

Yes
 No

*Show Comments VOW

Yes
 No

Syndicate To

Realtor.com Crexi OneKeyMLS.com

Location Information

*Real Estate Included

Yes No

*Street Name (NOT Ave, Rd, St)

Dir Prefix

*Street #

Street Suffix - Ave, Rd, St, etc

Location Information
***Denotes Required Fields**

Dir Suffix

Zip + 4

***City/Township**

Manhattan Section

Village

Building Name/Number

***State**

Cross Street

Elementary School District

Middle School District

High School District

Directions

Unit Number

***Zip Code**

***County**

***Post Office/Town**

Neighborhood

Hamlet

Subdivision/Development

Country

Elementary School

Middle School

High School

Listing/Contract

***Listing Agreement**

Exclusive Agency

Exclusive Right to Sell

***List Price**

***Listing Contract Date**

***Expiration Date**

Seller to Consider Concession

Yes

No

Concession Amount Considered

***Owner's Name**

Business Name

Listing/Contract (cont.)***Denotes Required Fields*****Special Listing Conditions**

None	HUD Owned	Short Sale
Auction	In Foreclosure	Third Party Approval
Auction Terms of Sale	Notice of Default	
Bankruptcy Property	Probate Listing	
Contract Vendee	Real Estate Owned	

Listing Terms

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

Disclosures

Environmental Disclosure Available	M6 Disclosure of Ownership Interest
Lead Paint	None
M2 Agent Exclusions	Other
	Seller Property Disclosure

***Business Type**

Administrative and Support	Dental	Manufacturing
Advertising	Distribution	Medical
Agriculture	Drugstore	Mixed
Arts and Entertainment	Dry Cleaner	Mobile/Trailer Park
Assisted Living	Education/School	Other
Auto Dealer	Electronics	Parking
Automotive	Fast Food	Pizza
Bar/Tavern/Lounge	Financial	Professional Service
Barber/Beauty	Fitness	Professional/Office
Bed & Breakfast	Florist/Nursery	Recreation
Butcher	Food & Beverage	Residential
Car Wash	Gas Station	Restaurant
Child Care	Grocery	Retail
Church	Hobby	Senior Housing
Clothing	Hotel/Motel	Storage
Commercial	Industrial	Transportation
Community Center	Jewelry	Travel
Construction/Contractor	Landscaping	Utility
Convenience Store	Laundromat	Variety
Deli/Catering	Liquor Store	Warehouse
		Wholesale

Description Of Business**Inclusions****Exclusions****Property/Tax/Legal****Property Tax ID - Required for MOST properties****Cap Rate****Gross Income****Effective Gross Income****Net Operating Income****Income/Expense Info**Actual
Proforma**Operating Expense****Leasable Area****Financial Year****Amortized Over****Debt Information**Existing
Proposed**Due in****Down Payment****Year Established**

Property Information (Cont.)

Business Opportunity

*Denotes Required Fields

Matrix™ Listing Profile Sheet

Tax Block		Tax Lot	
Tax Section		District	
Property Condition		Year Built	Year Built Effective
Actual	To Be Built	Zoning Code	Common Interest
Estimated	Under Construction		
Fixer	Updated/Remodeled		
New Construction			
Property Attached	Additional Parcels	*Tax Year	
Yes	Yes	Tax Annual Amount	
No	No		
Total Expenses Year	Annual Business Income	Tax Assessed Value	Investment Property
			Yes
			No

Property Subtype		Location Description	
Agriculture	Multi Family	6th Floor Or Higher	Ground Floor
Business	Office	Basement	Rear
Hotel/Motel	Other	Between 3rd And 5th Floors	Second Floor
Industrial	Retail	First Floor	See Remarks
Mixed Use	Unimproved Land	Front	Top Floor
	Warehouse		

Common Walls		Permitted Uses	
1 Common Wall	No Common Walls	Auto Sales	Office
Center	No One Above	Business	Other/See Remarks
End Unit	No One Below	Food Services	Residential
2+ Common Walls		Heavy Industrial	Retail
		Light Industrial	Utility
		Mixed	Warehouse

Interior

Building Area Total Sqft		Usable SqFt	
Building Area Total Sqft Source		Building Features	
Appraiser	Other	Awning(s)	High Speed Internet
CubiCasa	Plans	Bathrooms	Janitorial Services
Measured	Public Records	Built-in-Features	Lobby
		Ceiling Fan(s)	Mailbox
		Central Vacuum	Other
		Chandelier	Overhead Door(s)
		Escalator(s)	Ramp
			Shades/Blinds
			Signage
			Storage
			Storm Windows
			Walk up

Interior (Cont.)**Business Opportunity*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

Basement**Basement Features****Stories in Unit**

Yes

Bilco Door(s)

Full

See Remarks

No

Common

None

Storage Space

Crawl Space

Partial

Unfinished

Finished

Partially Furnished

Walk-Out Access

Total Stories in Building**Appliances**

Convection Oven

Gas Cooktop

Washer

Cooktop

Gas Oven

Water Heater - Gas Stand Alone

Dishwasher

Gas Range

Water Heater - Geothermal

Disposal

Ice Maker

Water Heater - Indirect Tank

Dryer

Microwave

Water Heater - Oil Stand Alone

Electric Cooktop

None

Water Heater - Solar Thermal

Electric Oven

Other

Water Heater - Tankless Coil

Electric Range

Oven

Water Purifier Owned

Electric Water Heater

Refrigerator

Water Purifier Rented

ENERGY STAR Qualified Appliances

Stainless Steel Appliance(s)

Water Softener Owned

Exhaust Fan

Tankless Water Heater

Water Softener Rented

Freezer

Trash Compactor

Accessibility Features

Accessible Approach with Ramp

Adaptable Bathroom Walls

Accessible Common Area

Adaptable For Elevator

Accessible Doors

Customized Wheelchair Accessible

Accessible Elevator Installed

Grip-Accessible Features

Accessible Entrance

Smart Technology

Accessible for Hearing-Impairment

Stair Lift

Accessible Hallway(s)

Walker-Accessible Stairs

Accessible Stairway

Visitor Bathroom

Flooring

Brick

Ceramic Tile

Concrete

Laminate

Other

Tile

Wood

Carpet

Combination

Hardwood

Linoleum

Reclaimed Wood

Vinyl

Ceiling Height**# of Units Total****Elevator****Elevator Type**

Yes No

Both Freight

Passenger

Overhead Door Height**# of Residential Units****Entry Level (Floor Number)****Exterior****Other Structures**

Barn(s)

Greenhouse

Residence

Direction Faces**# of Buildings**

Carport(s)

None

Shed(s)

North

South

Garage(s)

Other

Stable(s)

East

West

Building Class

A B C

Construction Materials

Advanced Framing Technique	Fiberglass Siding	Recycled/Renewable
Aluminum Siding	Foam Insulation	Materials Shake Siding
Asbestos	Frame	Shingle Siding
Batts Insulation	HardiPlank Type	Stone
Block	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Blown-In Insulation	Log	Stucco
Brick	Log Siding	T111
Cedar	Manufactured	Unknown
Clapboard	Modular	Vinyl Siding
Energy Star	Other	Wood Siding
Fiberglass Insulation	Post and Beam	

Foundation Details

Parking Total

Fencing

of Docks

Block
Brick/Mortar
Concrete Perimeter
Other
Raised
Slab
Stone

Lot Size Acres

Lot Size Square Feet

Back Yard
Barbed Wire
Brick
Chain Link
Cross Fenced
Electric Fenced
Front Yard
Full
None
Other
Partial
Perimeter
Vinyl
Wood

of Tail Boards

Drive-In Grade Level Doors

Parking Features

Alley Access	Garage	Parking Lot	Valet
Assigned	Garage Door Opener	Private	Waitlist
Attached	Heated Garage	Public	
Carport	None	Shared Driveway	
Common	Off Site	Storage	
Covered	Off Street	Tandem	
Detached	On Street	Unassigned	
Driveway	Other	Underground	
Electric Vehicle Charging Station(s)	Oversized	Unpaved	

Lot Features

Security Features

Back Yard	Irregular Lot	See Remarks	Building Security
Borders State Land	Landscaped	Sloped	Fire Alarm
City Lot	Level	Split Possible	Fire Escape
Cleared	Near Golf Course	Sprinklers In Front	Fire Sprinkler System
Corner Lot	Near Public Transit	Spinklers In Rear	Gated Community
Corners Marked	On Golf Course	Steep Slope	Key Card Entry
Cul-De-Sac	Other	Stone/Brick Wall	Other
Fill Needed	Partly Wooded	Subdivided	Security Gate
Front Yard	Paved	Upland	Security Lights
Garden	Private	Views	Security System
Hilly	Restrictions	Waterfront	Smoke Detector(s)
Historic District	Rolling Slope	Wooded	Video Cameras
Interior Lot	Secluded		Window Bars

Distance to Train (in miles):

Exterior (Cont.)**Business Opportunity*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

Other Equipment

Compressor	Generator	Negotiable
Crane(s)	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Satellite Dish
Fuel Tank(s)	Livestock Equipment	TV Antenna

Sprinkler System

Yes
No

Waterfront?

Yes
No

Waterfront Features

Bayfront	Ocean Access
Beach Access	Ocean Front
Beach Front	Pond
Bulkhead	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront

View

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

Water Frontage Length**Water Access**

Yes
No

Green Building Verification Type

NGBS New Construction
NGBS Small Projects Remodel
NGBS Whole-Home Remodel

Green Verification Year**Green Energy Generation**

Solar

Solar Ownership

Leased Owned

Road Frontage Type

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

Road Responsibility

Private Maintained Road
Public Maintained Road
Road Maintenance Agreement
To be Dedicated

Utilities**Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

Electric Company

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

Electric

100 Amp Service	150 Amp Service	Generator
110 Volt	200+ Amp Service	Single Phase
120/220 Volts	220 Volt	Three Phase
120/240 Volts	440 Volts	

Utilities (Cont.)**Business Opportunity*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

Cooling**# of Heating Zones**

Air Purification System	Electric	None
Central Air	ENERGY STAR Qualified Equipment	Wall/Window Unit(s)
Ductless	Geothermal	Zoned
Ductwork	Individual	

Utilities

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

Sewer**Water Source**

Cesspool	Septic Above Ground	Drilled Well	Private
None	Septic Tank	Dug Well	Public
Other	Shared Septic	None	Shared Well
Public Sewer	Shared Sewer	Other	Spring

Remarks***Public Remarks - No mention of compensation may be included on the MLS****Agent Only Remarks - No mention of compensation may be included on the MLS****Improvement Remarks**

Showing

*Denotes Required Fields

Showing

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

Virtual Tour URL Branded

Lockbox Description:

SentriLock

Virtual Tour URL Unbranded

Lockbox Serial Number

Showing Requirements

24 Hour Notice
Appointment Only
Call Listing Agent
Call Listing Office
Call Manager

Call Owner
Call Tenant
Combination Lock Box
Key In Office
Lockbox

No Lockbox
No Sign
Occupied
Pet(s) on Premises
Restricted Hours

Security System
See Remarks
Showing Service