

Status Information

*Denotes Required Fields

***Status Information**

Coming Soon
 Active

***On Market Date**

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

Agent & Office Information

***List Agent ID**

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

***Negotiate Through**

Distribution

***Listing Exposure**

MLS Only
 Private
 Publish to Internet

***Show Address**

Yes
 No

***Show AVM on VOW**

Yes
 No

***Show Comments VOW**

Yes
 No

Syndicate To

Realtor.com
 OneKeyMLS.com

Location Information

***Street #**

Dir Prefix

***Street Name (NOT Ave, Rd, St)**

Street Suffix - Ave, Rd, St, etc

Location Information
***Denotes Required Fields**

Dir Suffix

***Zip Code**

***County**

***Post Office/Town**

Neighborhood

Hamlet

***State**

Cross Street

***Elementary School District**

***Middle School District**

***High School District**

Unit Number

Zip + 4

***City/Township**

Manhattan Section

Village

Subdivision/Development

Country

Directions

***Elementary School**

***Middle School**

***High School**

Listing/Contract

***Listing Agreement**

Exclusive Agency

Exclusive Right to Sell

***List Price**

***Listing Contract Date**

***Expiration Date**

Seller to Consider Concession

Yes

No

Concession Amount Considered

***Owner's Name**

Listing/Contract (cont.)***Denotes Required Fields*****Special Listing Conditions**

None	HUD Owned	Short Sale
Auction	In Foreclosure	Third Party Approval
Auction Terms of Sale	Notice of Default	
Bankruptcy Property	Probate Listing	
Contract Vendee	Real Estate Owned	

Tenant Pays

All Utilities
Electricity
Gas
Heat
None
See Remarks
Water

Listing Terms

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

Cap Rate**Disclosures**

Environmental Disclosure Available	None
Lead Paint	Other
M2 Agent Exclusions	Seller Property Disclosure
M6 Disclosure of Ownership Interest	

Additional Fees

Yes
No

Additional Fee Amount**Additional Fee Description****Additional Fee Frequency**

Annually One Time
Monthly See Remarks
Quarterly

Inclusions**Exclusions****Property/Tax/Legal****Property Tax ID - Required for MOST properties**

Property Information (Cont.)

***Denotes Required Fields**

***Property Sub Type**

Duplex
Quadruplex
Triplex

Additional Parcels

Yes
No

***Property Attached**

Yes
No

Common Interest

Planned
Development

Tax Block

Tax Lot

Tax Section

District

Property Condition

Actual	To Be Built
Estimated	Under Construction
Fixer	Updated/Remodeled
New Construction	

***Year Built**

Year Built Effective

***Senior Housing Community**

Yes No

***Tax Year**

***Tax Annual Amount**

Gross Income

Municipality
Other

Operating Expense

Included In Taxes

Sewer Trash Water

Tax Assessed Value

Community/Association

Association Amenities

Basketball Court	Elevator(s)	Other	Sauna
Boat Dock	Fitness Center	Park	Security
Business Center	Gated	Parking	Snow Removal
Car Wash Area	Golf Course	Playground	Spa/Hot Tub
Children's Playroom	Landscaping	Pool	Tennis Court(s)
Clubhouse	Maintenance	Powered Boats Allowed	Trash
Concierge	Maintenance Grounds	Recreation Facilities	
Dog Park	None	Roof Deck	

Community Features

Clubhouse	Fitness Center	Golf	Park	Pool	Sidewalks
Curbs	Gated	Other	Playground	Powered Boats Allowed	Tennis Court(s)

Units***Denotes Required Fields*****Units Total****Total Vacancies**

Unit Type:							
1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom Or More	Efficiency	Loft	Penthouse	Studio
Appliances:							
Dishwasher	Dryer	ENERGY STAR Qualified Appliances	Microwave	Oven	Range	Refrigerator	Washer

Unit Type**Appliances**

Entry Level (Floor Number)	Total # of Bedrooms	Total # of Bathrooms (full/half/partial)	Rooms Total	Unit Living Area
Leased Y/N Yes No	Lease Expiration	Actual Rent		

Unit Type**Appliances**

Entry Level (Floor Number)	Total # of Bedrooms	Total # of Bathrooms (full/half/partial)	Rooms Total	Unit Living Area
Leased Y/N Yes No	Lease Expiration	Actual Rent		

Unit Type**Appliances**

Entry Level (Floor Number)	Total # of Bedrooms	Total # of Bathrooms (full/half/partial)	Rooms Total	Unit Living Area
Leased Y/N Yes No	Lease Expiration	Actual Rent		

Unit Type**Appliances**

Entry Level (Floor Number)	Total # of Bedrooms	Total # of Bathrooms (full/half/partial)	Rooms Total	Unit Living Area
Leased Y/N Yes No	Lease Expiration	Actual Rent		

*Denotes Required Fields

Matrix™ Listing Profile Sheet

Building Area Total Sqft

Building Area Total Sqft Source

Appraiser	Measured	Plans
CubiCasa	Other	Public Records

Attic

Common	Crawl	Dormer	Finished	Full	None	Partial	Partially Furnished
Pull Stairs	Scuttle	See Remarks	Stairs	Storage	Unfinished	Walkup	

***Basement**

Basement Features

Yes	Bilco Door(s)	Full	See Remarks
No	Common	None	Storage Space
	Crawl Space	Partial	Unfinished
	Finished	Partially Finished	Walk-Out Access

***Interior Features**

1st Floor Bedroom	Marble Counters
1st Floor Full Bath	Natural Woodwork
Beamed Ceilings	Open Floorplan
Bidet	Open Kitchen
Breakfast Bar	Original Details
Built-in Featrues	Other
Cathedral Ceiling(s)	Pantry
Ceiling Fan(s)	Primary Bathroom
Central Vacuum	Primary Bedroom Downstairs
Chandelier	Quartz/Quartzite Counters
Chefs Kitchen	Recessed Lighting
Crown Molding	Sauna
Double Vanity	Smart Thermostat
Dry Bar	Soaking Tub
Eat-in Kitchen	Sound System
Elevator	Speakers
ENERGY STAR Qualified Door(s)	Stone Counters
Entertainment Cabinets	Storage
Entrance Foyer	System
Formal Dining Room	Tile Counters
Galley Kitchen	Tray Ceiling(s)
Granite Counters	Walk Through Kitchen
Heated Floors	Walk-In Closet(s)
High Ceilings	Washer/Dryer Hookup
High Speed Internet	Wet Bar
His and Hers Closets	Whirlpool Tub
In-Law Floorplan	Wired for Sound
Kitchen Island	
Low Flow Plumbing Fixtures	

Fireplace?

Yes	No
-----	----

Fireplaces Total

Fireplace Features

- Basement
- Bedroom
- Decorative
- Electric
- Family Room
- Free Standing
- Gas
- Living Room
- Masonry
- None
- Pellet Stove
- Wood Burning
- Wood Burning Stove

Flooring

Brick	Concrete	Other
Carpet	Hardwood	Reclaimed Wood
Ceramic Tile	Laminate	Tile
Combination	Linoleum	Vinyl
		Wood

Laundry Features

Common Area	In Carport	Inside
Electric Dryer Hookup	In Garage	Laundry Room
Gas Dryer Hookup	In Hall	Multiple Locations
In Basement	In Kitchen	Other
In Bathroom	In Unit	Outside
		Washer Hookup

Window Features

Aluminum Frames	Floor to Ceiling Windows	Storm Window(s)
Bay Window(s)	Insulated Windows	Tilt Turn Windows
Blinds	New Windows	Tinted Windows
Casement Windows	Oversized Windows	Triple Pane Windows
Double Pane Windows	Screens	Wall of Windows
Drapes	Shutters	Wood Frames
ENERGY STAR Qualified Windows	Skylight(s)	

Accessibility Features

Accessible Approach with Ramp	Accessible for Hearing-Impairment	Customized Wheelchair Accessible
Accessible Bedroom	Accessible Full Bath	Grip-Accessible Features
Accessible Central Living Area	Accessible Hallway(s)	Smart Technology
Accessible Closets	Accessible Kitchen	Stair Lift
Accessible Common Area	Accessible Kitchen Appliances	Therapeutic Whirlpool
Accessible Doors	Accessible Stairway	Visitor Bathroom
Accessible Elevator Installed	Adaptable Bathroom Walls	Walker-Accessible Stairs
Accessible Entrance	Adaptable For Elevator	

Exterior

Architectural Style

A-Frame	Craftsman	Includes Legal Accessory Apartment
Barndominium	Estate	Log
Bungalow	Exp Cape	Mediterranean
Cabin	Exp Ranch	Mid Rise
Cape Cod	Farmhouse	Mid-Century Modern
Carriage House	Flats	Mini Estate
Chalet	Foursquare	Modern
Colonial	Garden	Other
Contemporary	High Rise	Post Modern
Cottage	Hi-Ranch	Raised Ranch

Direction Faces

Ranch	North
Row Dwelling	South
Saltbox	East
Splanch	West
Split Ranch	
Townhouse	
Tudor	
Victorian	

***Denotes Required Fields**

***Construction Materials**

Advanced Framing Technique	Fiberglass Insulation	Post and Beam
Aluminum Siding	Fiberglass Siding	Recycled/Renewable Materials
Asbestos	Foam Insulation	Shake Siding
Batts Insulation	Frame	Shingle Siding
Block	HardiPlank Type	Stone
Blown-In Insulation	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Brick	Log	Stucco
Brownstone	Log Siding	T111
Cedar	Manufactured	Unknown
Clapboard	Modular	Vinyl Siding
Energy Star	Other	Wood Siding

Foundation Details

Block
 Brick/Mortar
 Concrete Perimeter
 Other
 Raised
 Slab
 Stone

***Garage?**

Yes
 No

Garage Spaces

***Carport?**

Yes
 No

Carport Spaces

Parking Total

***Parking Features**

Alley Access	Garage	Parking Lot	Valet
Assigned	Garage Door Opener	Private	Waitlist
Attached	Heated Garage	Public	
Carport	None	Shared Driveway	
Common	Off Site	Storage	
Covered	Off Street	Tandem	
Detached	On Street	Unassigned	
Driveway	Other	Underground	
Electric Vehicle Charging Station(s)	Oversized	Unpaved	

Pool Private Y/N

Yes
 No

Spa Y/N

Yes
 No

Pool Features

Above Ground	Indoor	Salt Water
Community	Infinity	Screen Enclosure
Diving Board	Other	Solar Cover
Electric Heat	Outdoor Pool	Solar Heat
Fenced	Pool Cover	Tile
In Ground	Pool/Spa Combo	Vinyl

Lot Size Acres

Lot Size Square Feet

Lot Size Dimensions

Lot Features

Back Yard	Landscaped	See Remarks
Borders State Land	Level	Sloped
City Lot	Near Golf Course	Split Possible
Cleared	Near Public Transit	Sprinklers In Front
Corner Lot	Near School	Spinklers In Rear
Corners Marked	Near Shops	Steep Slope
Cul-De-Sac	On Golf Course	Stone/Brick Wall
Fill Needed	Other	Subdivided
Front Yard	Partly Wooded	Upland
Garden	Paved	Views
Hilly	Private	Waterfront
Historic District	Restrictions	Wooded
Interior Lot	Rolling Slope	
Irregular Lot	Secluded	

Distance to Train (in miles)

Exterior Features

Awning(s)	Juliet Balcony
Balcony	Lighting
Basketball Court	Mailbox
Basketball Hoop	Mooring
Boat Slip	None
Courtyard	Other
Dock	Playground
Dog Run	Rain Gutters
Electric Grill	Speakers
Fire Pit	Storm Doors
Garden	Tennis Court(s)
Gas Grill	Private Roof

Fencing

Back Yard	Perimeter
Barbed Wire	Vinyl
Brick	Wood
Chain Link	
Cross Fenced	
Electric	
Fenced	
Front Yard	
Full	
None	
Other	
Partial	

Security Features

Building Security
 Fire Alarm
 Fire Escape
 Fire Sprinkler System
 Gated Community
 Key Card Entry
 Other
 Security Gate
 Security Lights
 Security System
 Smoke Detector(s)
 Video Cameras
 Window Bars

Other Structures

Arena	Gazebo	Outdoor Kitchen
Barn(s)	Greenhouse	Pergola
Cabana	Guest House	Pool House
Carport(s)	Kennel/Dog Run	Residence
Corral(s)	None	Shed(s)
Covered Arena	Other	Stable(s)
Garage(s)	Outbuilding	Workshop

Patio and Porch Features

Covered	None	Porch	Terrace
Deck	Patio	Screened	Wrap Around

*Denotes Required Fields

Matrix™ Listing Profile Sheet

Other Equipment

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

***Waterfront?**

Yes
No

Waterfront Features

Bayfront	Ocean Access
Beach Access	Ocean Front
Beach Front	Pond
Bulkhead	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront

View

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

Water Frontage Length

Water Access

Yes
No

Green Building Verification Type

HERS Index Score
Leed For Homes
NGBS New Construction
NGBS Small Projects Remodel
NGBS Whole-Home Remodel

Green Verification Year

Green Energy Generation

Solar

Solar Ownership

Leased Owned

Road Frontage Type

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

Road Responsibility

Private Maintained Road
Public Maintained Road
Road Maintenance Agreement
To be Dedicated

Utilities

***Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Separate Meters
Forced Air	Natural Gas	Solar
Geothermal	None	Steam
Gravity	Oil	Wood
Heat Pump	Other	

of Heating Zones

Electric Company

Electric Meters

Heat Units

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

Gas Meters

Utilities (Cont.)***Denotes Required Fields*****Cooling**

Air Purification System	Electric	Separate Meters
Attic Fan	ENERGY STAR Qualified Equipment	Varies by Unit
Central Air	Geothermal	Wall/Window Unit(s)
Ductless	Individual	Zoned
Ductwork	None	

Water Sewer Expense**Fuel Expense****Insurance Expense*****Utilities**

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

Other Expense**Trash Expense*****Sewer**

Cesspool	Septic Above Ground
None	Septic Tank
Other	Shared Septic
Public Sewer	Shared Sewer

***Water Source**

Drilled Well	Private
Dug Well	Public
None	Shared Well
Other	Spring

**Common Area
Maintenance****Remarks*****Public Remarks - No mention of compensation may be included on the MLS****Agent Only Remarks - No mention of compensation may be included on the MLS**

Showing

***Denotes Required Fields**

Showing

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

***Showing Requirements**

24 Hour Notice
Appointment Only
Call Listing Agent
Call Listing Office
Call Manager

Call Owner
Call Tenant
Combination Lock Box
Key In Office
Lockbox

No Lockbox
No Sign
Occupied
Pet(s) on Premises
Restricted Hours

Security System
See Remarks
Showing Service

Virtual Tour URL Branded

Virtual Tour URL Unbranded

Lockbox Description:

SentriLock

Lockbox Serial Number