

### Status Information

**\*Denotes Required Fields**

#### \*Status Information

Coming Soon  
 Active

#### \*On Market Date

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

### Agent & Office Information

#### \*List Agent ID

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

#### \*Negotiate Through

### Location Information

#### \*Street #

Dir Prefix

#### \*Street Name NOT Ave, Rd, St

Street Suffix - Ave, Rd, St, etc

Dir Suffix

Unit Number

#### \*Zip Code

Zip + 4

#### \*County

\*City/Township

#### \*Post Office/Town

Manhattan Section

**Location Information (cont.)****\*Denotes Required Fields****Commercial - Sale**

Matrix™ Listing Profile Sheet

Neighborhood

Village

Hamlet

Subdivision/Development

**\*State**

Country

Cross Street

Directions

Building Name/Number

**\*Latitude****\*Longitude****Listing/Contract****\*Listing Agreement**Exclusive Agency  
Exclusive Right to Sale**\*List Price****\*Listing Contract Date****\*Expiration Date**

Seller to Consider Concession

Yes  
No

Concession Amount Considered

**\*Owner's Name**

Business Name

**Listing/Contract (cont.)****\*Denotes Required Fields****Commercial - Sale**

Matrix™ Listing Profile Sheet

**\*Special Listing Conditions**

None	Auction	Third Party Approval
Bankruptcy Property	Notice of Default	
Contract Vendee	Probate Listing	
HUD Owned	Real Estate Owned	
In Foreclosure	Short Sale	

**Listing Terms**

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

**Disclosures**

Elevation Certificate	M6 Disclosure of Ownership Interest
Environmental Disclosure Available	None
HOA/Condo Disclosure Available	Other
Lead Paint	Seller Property Disclosure
M2 Agent Exclusions	

**\*Current Business Type**

Administrative and Support	Dental	Manufacturing
Advertising	Distribution	Medical
Agriculture	Drugstore	Mixed
Arts and Entertainment	Dry Cleaner	Mobile/Trailer Park
Assisted Living	Education/School	Other
Auto Dealer	Electronics	Parking
Automotive	Fast Food	Pizza
Bar/Tavern/Lounge	Financial	Professional Service
Barber/Beauty	Fitness	Professional/Office
Bed & Breakfast	Florist/Nursery	Recreation
Butcher	Food & Beverage	Residential
Car Wash	Gas Station	Restaurant
Child Care	Grocery	Retail
Church	Hobby	Senior House
Clothing	Hotel/Motel	Storage
Commercial	Industrial	Transportation
Community Center	Jewelry	Travel
Construction/Contractor	Landscaping	Utility
Convenience Store	Laundromat	Variety
Deli/Catering	Liquor Store	Warehouse
		Wholesale

**Inclusions****Exclusions****Property/Tax/Legal****Property Tax ID - Required for MOST properties****Annual Rental Income****Gross Income****Effective Gross Income****Cap Rate****Net Operating Income****Income/Expense Info**Actual  
Proforma**Operating Expense****Total Expenses Year****Financial Year****Amortized Over****Debt Information**Existing  
Proposed**Due in****Down Payment****Leasable Area**

**Property Information (Cont.)**
**Commercial - Sale**
**\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

<b>Tax Block</b>		<b>Tax Lot</b>	
<b>Tax Section</b>		<b>District</b>	
<b>Property Condition</b> Actual Estimated Fixer New Construction		<b>*Year Built</b>  <b>Zoning</b>	<b>Year Built Effective</b>  <b>Common Interest</b> Planned Development
<b>*Property Attached</b> Yes No	<b>Additional Parcels</b> Yes No	<b>*Tax Year</b> <b>*Tax Annual Amount</b>	
<b># of Buildings</b>	<b>Investment Property</b> Yes No	<b>Tax Assessed Value</b>	
<b>*Property Subtype</b> Agriculture Business Hotel/Motel Industrial Mixed Use		<b>Location Description</b> 6th Floor Or Higher Basement Between 3rd And 5th Floors First Floor Front	
Multi Family Office Other Retail Unimproved Land Warehouse		Ground Floor Rear Second Floor See Remarks Top Floor	
<b>Common Walls</b> 1 Common Wall Center End Unit 2+ Common Walls		<b>Permitted Uses</b> Auto Sales Business Food Services Heavy Industrial Light Industrial Mixed	
No Common Walls No One Above No One Below		Office Other/See Remarks Residential Retail Utility Warehouse	

**Interior**

<b>*Building Area Total</b>		<b>Total Stories in Building</b>	
<b>*Building Area Source</b> Appraiser      Other Public Records      Plans		<b>Building Features</b> Above Ground Pool Waning(s) Balcony Build-in-Features Ceiling Fan(s) Clubhouse High Speed Internet	
<b>Usable SqFt</b>		In Ground Pool Laundry Lobby Marble Counters Other Quartz/Quartzite Counter Tops Ramp	
		Shades/Blinds Storm Windows Walk up	

## Interior (Cont.)

Commercial - Sale  
Matrix™ Listing Profile Sheet

\*Denotes Required Fields

### \*Basement

### Basement Features

### Entry Level

Yes

Bilco Door(s)

None

Storage Space

No

Crawl Space

Partial

Unfinished

### Stories in Unit

Finished

Partially Finished

Walk-Out Access

Full

See Remarks

### Appliances

Convection Oven

Gas Cooktop

Trash Compactor

Cooktop

Gas Oven

Washer

Dishwasher

Gas Range

Water Heater - Gas Stand Alone

Disposal

Humidifier

Water Heater - Geothermal

Dryer

Microwave

Water Heater - Indirect Tank

Electric Cooktop

None

Water Heater - Oil Stand Alone

Electric Oven

Other

Water Heater - Solar Thermal

Electric Range

Oven

Water Heater - Tankless Coil

Electric Water Heater

Range

Water Purifier Owned

ENERGY STAR Qualified Appliances

Refrigerator

Water Purifier Rented

Exhaust Fan

Stainless Steel Appliance(s)

Water Softener Owned

Freezer

Tankless Water Heater

Water Softener Rented

Wine Refrigerator

### Accessibility Features

Accessible Approach with Ramp

Accessible for Hearing-Impairment

Customized Wheelchair Accessible

Accessible Bedroom

Accessible Full Bath

Grip-Accessible Features

Accessible Central Living Area

Accessible Hallway(s)

Smart Technology

Accessible Closets

Accessible Kitchen

Stair Lift

Accessible Common Area

Accessible Kitchen Appliances

Therapeutic Whirlpool

Accessible Doors

Accessible Stairway

Visitor Bathroom

Accessible Elevator Installed

Adaptable Bathroom Walls

Accessible Entrance

Adaptable For Elevator

### Flooring

Brick

Ceramic Tile

Concrete

Laminate

Other

Tile

Wood

Carpet

Combination

Hardwood

Linoleum

Reclaimed Wood

Vinyl

### Ceiling Height

### # of Units Total

### Elevator

### Elevator Type

Yes

Both

Freight

### Overhead Door Height

### # of Residential Units

No

Passenger

## Exterior

### Other Structures

Arena

Gazebo

Outdoor Kitchen

Barn(s)

Greenhouse

Pergola

Cabana

Guest House

Pool House

Carport(s)

Kennel/Dog Run

Residence(s)

Corral(s)

None

Shed(s)

Covered Arena

Other

Stable(s)

Garage(s)

Outbuilding

Workshop

### Direction Faces

### # of Buildings

North

South

East

West

### Building Class

A

B

C

## \*Construction Materials

Advanced Framing Technique	Fiberglass	Other
Aluminum Siding	Insulation	Post and Beam
Asbestos	Fiberglass Siding	Recycled/Renewable Materials
Batts Insulation	Foam Insulation	Shake Siding
Block	Frame	Shingle Siding
Blown-In Insulation	HardiPlank Type	Stone
Brick	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Brownstone	Log	Stucco
Cedar	Log Siding	T111
Clapboard	Manufactured	Other
Energy Star	Modular	Vinyl Siding
		Wood Siding

## Foundation Details

## Parking Total

## Fencing

## # of Docks

Block  
Brick/Mortar  
Concrete Perimeter  
Other  
Raised  
Slap  
Stone

## Lot Size Acres

## Lot Size Square Feet

Back Yard  
Barbed Wire  
Brick  
Chain Link  
Cross Fenced  
Electric  
Fenced

Front Yard  
Full  
None  
Other Partial  
Perimeter  
Vinyl  
Wood

## # of Tail Boards

## # Drive-In Grade Level Doors

## Parking Features

Alley Access  
Assigned  
Attached  
Carport  
Common  
Covered  
Detached  
Driveway  
Electric Vehicle Charging Station(s)

Garage  
Garage Door Opener  
Heated Garage  
none  
Off Site  
Off Street  
On Street  
Other  
Oversized

Parking Lot  
Private  
Public  
Shared Driveway  
Storage  
Tandem  
Unassigned  
Underground  
Unpaved

## Lot Features

## Security Features

Back Yard  
Borders State Land  
City Lot  
Cleared  
Corner Lot  
Corners Marked  
Cul-De-Sac  
Fill Needed  
Front Yard  
Garden  
Hilly  
Historic District  
Interior Lot  
Irregular Lot

Landscaped  
Level  
Near Golf Course  
Near Public Transit  
Near School  
Near Shops  
On Golf Course  
Other  
Partly Wooded  
Paved  
Private  
Restrictions  
Rolling Slope  
Secluded

See Remarks  
Sloped  
Split Possible  
Sprinklers In Front  
Spinklers In Rear  
Steep Slope  
Stone/Brick Wall  
Subdivided  
Upland  
Views  
Waterfront  
Wooded

Building Security  
Fire Alarm  
Fire Escape  
Fire Sprinkler System  
Gated Community  
Key Card Entry  
Other  
Security Gate  
Security Lights  
Security Ststem  
Smoke Detector(s)  
Video Cameras  
Window Bars

**Exterior (Cont.)****Commercial - Sale****\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

**Other Equipment**

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

**Sprinkler System**

Yes  
No

**\*Waterfront?**

Yes  
No

**Waterfront Features**

Beach Access	Pond
Beach Front	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront
Ocean Access	Bayfront
Ocean Front	Bulkhead

**View**

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

**Water Frontage Length****Water Access**

Yes  
No

**Green Building Verification Type**

HERS Index Score  
Leed For Homes  
NGBS New Constrction  
NGBA Small Projects Remodel  
NGBS Whole-Home Remodel

**Green Verification Year****Green Energy Generation**

Solar - Leased  
Solar - Owned

**Road Frontage Type**

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

**Road Responsibility**

Private Maintained Road  
Public Maintained Road  
Road Maintenance Agreement  
To be Dedicated

**Utilities****\*Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

**Electric Company**

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

**Electric**

100 Amp Service	150 Amp Service	Generator
110 Volt	200+ Amp Service	Single Phase
120/220 Volts	220 Volt	Three Phase
120/240 Volts	440 Volts	

**Utilities (Cont.)****Commercial - Sale****\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

**\*Cooling****# of Heating Zones**

Air Purification System	Ductwork	Individual
Attic Fan	Electric	None
Central Air	ENERGY STAR Qualified Equipment	Wall/Window Unit(s)
Ductless	Geothermal	Zoned

**\*Utilities**

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

**\*Sewer****\*Water Source**

Cesspool	Septic Above Ground	Drilled Well	Private
None	Septic Tank	Dug Well	Public
Other	Shared Septic	None	Shared Well
Public Sewer	Shared Sewer	Other	Spring

**Remarks****\*Public Remarks****Agent Only Remarks****Improvement Remarks**



**Showing**

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

Virtual Tour URL Branded

Lockbox Description:

SentriLock

Virtual Tour URL Unbranded

Lockbox Serial Number

**\*Showing Requirements**

24 Hour Notice  
 Appointment Only  
 Call Listing Agent  
 Call Listing Office  
 Call Manager

Call Owner  
 Call Tenant  
 Combination Lock Box  
 Key In Office  
 Lockbox

No Lockbox  
 No Sign  
 Occupied  
 Pet(s) on Premises  
 Restricted Hours

Security System  
 See Remarks  
 Showing Service

**Distribution**

**\*Publish to Internet**

Yes  
 No

**\*Show Address**

Yes  
 No

**\*Show AVM on VOW**

Yes  
 No

**\*Show Comments VOW**

Yes  
 No

**Syndicate To**

Realtor.com

**Private Listing**

Yes  
 No