

Status Information

*Denotes Required Fields

***Status Information**

Coming Soon
 Active

***On Market Date**

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

Agent & Office Information

***List Agent ID**

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

***Negotiate Through**

Distribution

***Listing Exposure**

MLS Only
 Private
 Publish to Internet

***Show Address**

Yes
 No

***Show AVM on VOW**

Yes
 No

***Show Comments VOW**

Yes
 No

Syndicate To

Realtor.com
 OneKeyMLS.com

Location Information

***Street #**

Dir Prefix

***Street Name (NOT Ave, Rd, St)**

Street Suffix - Ave, Rd, St, etc

Location Information
***Denotes Required Fields**

Dir Suffix

***Zip Code**

***County**

***Post Office/Town**

Neighborhood

Hamlet

***State**

Cross Street

***Elementary School District**

***Middle School District**

***High School District**

Unit Number

Zip + 4

***City/Township**

Manhattan Section

Village

Subdivision/Development

Country

Directions

***Elementary School**

***Middle School**

***High School**

Listing/Contract

***Listing Agreement**

Exclusive Agency Exclusive Right to Lease

***Listing Contract Date**

Seller to Consider Concession

Yes
No

***Owner's Name**

***Lease Price**

***Expiration Date**

Concession Amount Considered

Smoking

Yes
No

Listing/Contract (cont.)***Denotes Required Fields****Rental**

Matrix™ Listing Profile Sheet

***Special Listing Conditions**

None
 Purchase Option
 Renewal Option
 See Remarks
 Sublease
 Third Party Approval

***Pets Allowed**

Breed Restrictions	No Dogs
Call	No Restrictions
Cats OK	Number Limit
Dogs OK	Size Limit
No	Yes

Rental Permit Required

Yes No

Permit Number**Permit Exp Date*****Lease Term**

12 Months	Negotiable
1-6 Months	Other
24 Months	Over 12 Months
6 Months	Short Term/Seasonal
6-12 Months	

Availability Date*Month or Season Available**

Memorial-Labor
 June-July
 July-August
 July-Labor Day
 August-Labor Day
 January
 February
 March
 April
 May
 June
 July
 August
 September
 October
 November
 December
 Off Season

Disclosures

By Laws	M6 Disclosure of Ownership Interest
Environmental Disclosure Available	None
HOA/Condo Disclosure Available	Other
Lead Paint	Seller Property Disclosure
M2 Agent Exclusions	

Inclusions**Exclusions****Fees**

All fees associated with renting the property must be clearly disclosed. Please enter fee information in the applicable fields provided. If any required fee cannot be entered into an existing field, it must be included in the Public Remarks section.

Security Deposit (Include Pet Deposit)*Additional Fees****Additional Fee Amount**

Yes
 No

Additional Fee Frequency**Additional Fee Description**

Annually	One Time
Monthly	See
Quarterly	Remarks

Short Term/Seasonal

*Denotes Required Fields

Rental

Matrix™ Listing Profile Sheet

***Cleaning Fee**

Sleeps

Number of Beds

Interior Accommodations

Kitchen Accommodations

Air Fryer
Blender
Can Opener
Coffee Pot
Cookware
Crock Pot
Cutlery
Dishware
Glassware
Keurig
Microwave
Percolator
Wine Bottle Opener
Wine Glasses

Bathroom Accommodations

Blow Dryer
Conditioner
Hot Tub
Rubs
Shampoo
Soap/Body Wash
Towels

Charging Station(s)
Crib
Fire Extinguisher(s)
Full Length Mirror
Inflatable Mattress(s)
Iron/Ironing Board
Pack & Play
Pool Table
Printer
Smart TV(s)

Host Provided

Beach/Pool Towels
Board Games
Bottled Water
Cleaning Supplies
Coffee/K-Cups
Duvet
Extra Pillows
Extra Sheets/Blankets
First Aid Kit
Grilling Tools & Accessories
Groceries
Laundry Detergent
Napkins/Tissues
Paper Towels
Spices/Seasonings
Streaming Services
Provided
Toilet Paper
WiFi

Pool Accommodations

Diving Board
Goggles
Inflatable Floats
Pool Noodles
Pool Safety Fence
Pool Toys
Slide

Exterior Accommodations

Bicycle(s)
Canoe(s)
Cornhole
Dock Space
Exterior Shower
Fishing Poles
Golf Cart(s)
Hammock
Jet Ski(s)
Kayak(s)
Lounge Chairs
Pickle Ball Equipment
Wagon(s)

Host or Owner Language

Abkhazian	Chuukese	Hiri Motu	Luxemburgish	Punjabi	Tamil
Afar	Chuvash	Hmong	Macedonian	Quechua	Tatar
Afrikaans	Cornish	Hungarian	Malagasy	Romanian	Telugu
Albanian	Corsican	Iban	Malay	Romany	Thai
American Sign Language	Croatian	Icelandic	Malayalam	Russian	Tibetan
Amharic	Czech	Igbo	Maltese	Sami	Tigrinya
Arabic	Danish	Ilocano	Mandarin	Samoan	Tongan
Aramaic	Dari (Afghan Persian)	Indonesian	Maninka	Sangho	Tsonga
Armenian	Dioula	Interlingua	Manx Gaelic	Sanskrit	Turkish
Assamese	Dutch	Inuktitut	Maori	Sardinian	Turkmen
Assyrian Neo-Aramaic	Dzongkha	Inupiak	Marathi	Scots Gaelic	Twí
Avestan	English	Irish (Gaelic)	Marshallese	Serbian	Uigur
Aymara	Esperanto	Italian	Moldovan	Serbo-Croatian	Ukrainian
Azerbaijani	Estonian	Japanese	Mongolian	Sesotho	Urdu
Bambara	Faroese	Javanese	Nauru	Setswana	Uzbek
Bashkir	Farsi	K'iche'	Navajo	Shan	Vietnamese
Basque	Fiji	Kannada	Ndebele	Shona	Volapuk
Bengali	Finnish	Kashmiri	Ndonga	Sindhi	Welsh
Bihari	Flemish	Kazakh	Nepali	Sinhalese	Wolof
Bikol	French	Kichwa	Norwegian	Siswati	Xhosa
Bislama	Frisian	Kikuyu	Norwegian (Nynorsk)	Slovak	Yiddish
Bosnian	Galician	Kinyarwanda	Nyanja	Slovenian	Yoruba
Brazilian Portuguese	Georgian	Kirghiz	Occitan	Somali	Zhuang
Bulgarian	German	Kirundi	Oriya	Southern Ndebele	Zulu
Burmese	Greek	Komi	Oromo	Spanish	
Byelorussian	Greenlandic	Korean	Ossetian	Sundanese	
Cambodian	Guarani	Kpelle	Pali	Swahili	
Cantonese	Gujarati	Kru	Pangasinan	Swedish	
Cape Verdean Creole	Haitian Creole	Kurdish	Papiamentu	Swiss German	
Catalan	Hausa	Lao	Pashto	Syriac	
Cebuano	Hebrew	Latin	Patois	Tagalog	
Chamorro	Herero	Latvian	Persian	Tahitian	
Chechen	Hiligaynon	Lingala	Polish	Taiwanese	
Chinese	Hindi	Lithuanian	Portuguese	Tajik	

Property Tax ID - Required for MOST properties

*Property Sub Type

Body Type

Apartment	Houseboat	Mobile Home	Single Family	Double Wide
Condominium	Manufactured On Land	Mobile Home With Land	Residence	Other
Duplex	Manufactured Home	Multi Family	Stock Cooperative	Single Wide
				Triple Wide

Tax Block

Tax Lot

Tax Section

District

Common Interest:

*Senior Housing Community

*Year Built

Year Built Effective

Planned Development	Yes	No
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Property Condition

*Property Attached

Actual	To Be Built	Yes	No
Estimated	Under Construction		
Fixer	Updated/Remodeled		
New Construction			

Location Description

Common Walls

6th Floor Or Higher	Ground Floor	1 Common Wall	No Common Walls
Basement	Rear	Center	No One Above
Between 3rd And 5th Floors	Second Floor	End Unit	No One Below
First Floor	See Remarks	2+ Common Walls	
Front	Top Floor		

Builder Model

Builder's Lot #

Community/Association

*Association Y/N

Association Fee

Association Fee Frequency

Yes	No	Annually	Monthly	Quarterly	Semi-Annually
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Association Fee Includes

Air Conditioning	Exterior Maintenance	Internet	Trash
All Utilities	Gas	Other	Water
Cable TV	Grounds Care	Pool Maintenance	
Common Area Maintenance	Heat	Sewer	
Electricity	Hot Water	Snow Removal	

Association Amenities

Basketball Court	Concierge	Landscaping	Park	Roof Deck
Boat Dock	Dog Park	Live-In Super	Parking	Sauna
Building Link	Doorman	Lounge	Playground	Security
Business Center	Elevator(s)	Maintenance	Pool	Snow Removal
Car Wash Area	Fitness Center	Maintenance Grounds	Powered Boats Allowed	Spa/Hot Tub
Children's Playroom	Gated	None	Receiving Room	Tennis Court(s)
Clubhouse	Golf Course	Other	Recreation Facilities	Trash

*Denotes Required Fields

Community Features

Clubhouse	Gated	Park	Powered Boats Allowed
Curbs	Golf	Playground	Sidewalks
Fitness Center	Other	Pool	Tennis Court(s)

Rooms

*Bedrooms Total

*Bathrooms Full

*Bathrooms Half

*Rooms Total

Additional Rooms

Dining Area

Home Office

Library/Den

Loft

Media Room

Room Type:

Auxiliary Room	Bathroom 3	Bedroom 2	Bonus Room	Family Room	Lavatory	Office
Basement	Bathroom 4	Bedroom 3	Den	Gym	Living Room	Primary Bathroom
Bathroom 1	Bathroom 5	Bedroom 4	Dining Room	Kitchen	Loft	Primary Bedroom
Bathroom 2	Bedroom 1	Bedroom 5	Exercise Room	Laundry	Media Room	Sauna

Level: Basement First Lower Other Second Third

Room Type

Room Level

Description

Room Type

Room Level

Description

Room Type

Room Level

Description

Interior**Rental*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

Taxable Living Area (GLA)*Building Area Total Sqft*****Taxable Living Area Source (GLA)****Building Area Total Sqft Source**

Appraiser CubiCasa	Measured Other	Plans Public Records
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Appraiser CubiCasa	Measured Other	Plans Public Records
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Levels in Unit/Home

Bi-Level	Multi/Split	One	One and One Half	Three Or More	Tri-Level	Two
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***Attic**

Crawl	Common	Dormer	Finished	Full	None	Partial	Partially Finished
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Pull Stairs	Scuttle	See Remarks	Stairs	Storage	Unfinished	Walkup
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Basement*Basement Features**

Yes	Bilco Door(s)	Full	See Remarks
No	Common	None	Storage Space
	Crawl Space	Partial	Unfinished
	Finished	Partially Finished	Walk-Out Access

***Interior Features**

1st Floor Bedroom	Marble Counters
1st Floor Full Bath	Natural Woodwork
Beamed Ceilings	Open Floorplan
Bidet	Open Kitchen
Breakfast Bar	Original Details
Built-in Features	Other
Cathedral Ceiling(s)	Pantry
Ceiling Fan(s)	Primary Bathroom
Central Vacuum	Primary Bedroom Downstairs
Chandelier	Quartz/Quartzite Counters
Chef's Kitchen	Recessed Lighting
Crown Molding	Sauna
Double Vanity	Smart Thermostat
Dry Bar	Soaking Tub
Eat-in Kitchen	Sound System
Elevator	Speakers
ENERGY STAR Qualified Door(s)	Stone Counters
Entertainment Cabinets	Storage
Entrance Foyer	Tile Counters
Formal Dining Room	Tray Ceiling(s)
Galley Kitchen	Walk Through Kitchen
Granite Counters	Walk-in Closet(s)
Heated Floors	Washer/Dryer Hookup
High Ceilings	Wet Bar
High Speed Internet	Whirlpool Tub
His and Hers Closets	Whole House Entertainment System
In-Law Floorplan	Wired for Sound
Kitchen Island	
Low Flow Plumbing Fixtures	

Fireplace?

Yes No

Fireplaces Total**Fireplace Features**

Basement	Living Room
Bedroom	Masonry
Decorative	None
Electric	Pellet Stove
Family Room	Wood Burning
Free Standing	Wood Burning Stove
Gas	

Furnished

Furnished	Partially	Unfurnished
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Furnishings

Bunk Bed(s)	Love Seat
Day Bed(s)	Queen Size Bed(s)
Dining Table	Recliner(s)
Dresser(s)	Sectional Sofa
Full Sized Bed(s)	Sofa Bed(s)
King Size Bed(s)	Twin Size Bed(s)
Lamp(s)	

*Denotes Required Fields

*Entry Level (Floor Number)

Total Stories in Building

*Appliances

Convection Oven	Gas Cooktop	Trash Compactor
Cooktop	Gas Oven	Washer
Dishwasher	Gas Range	Water Heater - Gas Stand Alone
Disposal	Humidifier	Water Heater - Geothermal
Dryer	Microwave	Water Heater - Indirect Tank
Electric Cooktop	None	Water Heater - Oil Stand Alone
Electric Oven	Other	Water Heater - Solar Thermal
Electric Range	Oven	Water Heater - Tankless Coil
Electric Water Heater	Range	Water Purifier Owned
ENERGY STAR Qualified Appliances	Refrigerator	Water Purifier Rented
Exhaust Fan	Stainless Steel Appliance(s)	Water Softener Owned
Freezer	Tankless Water Heater	Water Softener Rented
		Wine Refrigerator

Flooring

Brick	Concrete	Other
Carpet	Hardwood	Reclaimed Wood
Ceramic Tile	Laminate	Tile
Combination	Linoleum	Vinyl
		Wood

Laundry Features

Common Area	In Carport	Inside
Electric Dryer Hookup	In Garage	Laundry Room
Gas Dryer Hookup	In Hall	Multiple Locations
In Basement	In Kitchen	Other
In Bathroom	In Unit	Outside
		Washer Hookup

Window Features

Aluminum Frames	Floor to Ceiling Windows	Storm Window(s)
Bay Window(s)	Insulated Windows	Tilt Turn Windows
Blinds	New Windows	Tinted Windows
Casement Windows	Oversized Windows	Triple Pane Windows
Double Pane Windows	Screens	Wall of Windows
Drapes	Shutters	Wood Frames
ENERGY STAR Qualified Windows	Skylight(s)	

Accessibility Features

Accessible Approach with Ramp	Accessible for Hearing-Impairment	Customized Wheelchair Accessible
Accessible Bedroom	Accessible Full Bath	Grip-Accessible Features
Accessible Central Living Area	Accessible Hallway(s)	Smart Technology
Accessible Closets	Accessible Kitchen	Stair Lift
Accessible Common Area	Accessible Kitchen Appliances	Therapeutic Whirlpool
Accessible Doors	Accessible Stairway	Visitor Bathroom
Accessible Elevator Installed	Adaptable Bathroom Walls	Walker-Accessible Stairs
Accessible Entrance	Adaptable For Elevator	

Exterior

*Architectural Style

A-Frame	Craftsman	Includes Legal Accessory Apartment	Raised Ranch	North
Barndominium	Estate	Log	Ranch	South
Bungalow	Exp Cape	Mediterranean	Saltbox	East
Cabin	Exp Ranch	Mid Rise	Splanch	West
Cape Cod	Farmhouse	Mid-Century Modern	Split Level	
Carriage House	Foursquare	Mini Estate	Split Ranch	
Chalet	Full Floor Apartment	Modern	Townhouse	
Colonial	Garden	Other	Traditional	
Contemporary	High Rise	Penthouse	Tudor	
Cottage	Hi-Ranch	Post Modern	Victorian	

*Denotes Required Fields

***Construction Materials**

Advanced Framing Technique	Fiberglass Insulation	Post and Beam
Aluminum Siding	Fiberglass Siding	Recycled/Renewable Materials
Asbestos	Foam Insulation	Shake Siding
Batts Insulation	Frame	Shingle Siding
Block	HardiPlank Type	Stone
Blown-In Insulation	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Brick	Log	Stucco
Brownstone	Log Siding	T111
Cedar	Manufactured	Unknown
Clapboard	Modular	Vinyl Siding
Energy Star	Other	Wood Siding

Foundation Details

Block
 Brick/Mortar
 Concrete Perimeter
 Other
 Raised
 Slab
 Stone

***Garage?**

Yes
 No

Garage Spaces

***Carport?**

Yes
 No

Carport Spaces

Parking Total

Parking Fee

Spa Y/N

Pool Private Y/N

Yes
 No

Yes
 No

***Parking Features**

Alley Access	Garage	Parking Lot
Assigned	Garage Door Opener	Private
Attached	Heated Garage	Public
Carport	None	Shared Driveway
Common	Off Site	Storage
Covered	Off Street	Tandem
Detached	On Street	Unassigned
Driveway	Other	Underground
Electric Vehicle Charging Station(s)	Oversized	Unpaved

Pool Features

Above Ground	Indoor	Salt Water
Community	Infinity	Screen Enclosure
Diving Board	Other	Solar Cover
Electric Heat	Outdoor Pool	Solar Heat
Fenced	Pool Cover	Tile
In Ground	Pool/Spa Combo	Vinyl

Lot Size Acres

Lot Size Square Feet

Lot Size Dimensions

Lot Features

Back Yard	Landscaped	See Remarks
Borders State Land	Level	Sloped
City Lot	Near Golf Course	Split Possible
Cleared	Near Public Transit	Sprinklers In Front
Corner Lot	Near School	Spinklers In Rear
Corners Marked	Near Shops	Steep Slope
Cul-De-Sac	On Golf Course	Stone/Brick Wall
Fill Needed	Other	Subdivided
Front Yard	Partly Wooded	Upland
Garden	Paved	Views
Hilly	Private	Waterfront
Historic District	Restrictions	Wooded
Interior Lot	Rolling Slope	
Irregular Lot	Secluded	

Exterior Features

Awning(s)	Lighting
Balcony	Mailbox
Basketball Court	Mooring
Basketball Hoop	None
Boat Slip	Other
Courtyard	Playground
Dock	Private Entrance
Dog Run	Private Roof
Electric Grill	Rain Gutters
Fire Pit	Roof Deck
Garden	Speakers
Gas Grill	Storm Doors
Juliet Balcony	Tennis Court(s)

Fencing

Back Yard	Perimeter
Barbed Wire	Vinyl
Brick	Wood
Chain Link	
Cross Fenced	
Electric	
Fenced	
Front Yard	
Full	
None	
Other	
Partial	

Security Features

Building Security
 Fire Alarm
 Fire Escape
 Fire Sprinkler System
 Gated Community
 Key Card Entry
 Other
 Security Gate
 Security Lights
 Security System
 Smoke Detector(s)
 Video Cameras
 Window Bars

Other Structures

Arena	Gazebo	Outdoor Kitchen
Barn(s)	Greenhouse	Pergola
Cabana	Guest House	Pool House
Carport(s)	Kennel/Dog Run	Residence
Corral(s)	None	Shed(s)
Covered Arena	Other	Stable(s)
Garage(s)	Outbuilding	Workshop

Patio and Porch Features

Covered	Porch
Deck	Screened
None	Terrace
Patio	Wrap Around

Horse Y/N

Yes
No

Distance to Train (in miles)

Exterior (Cont.)**Rental*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

Other Equipment

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

***Waterfront?**

Yes
No

Waterfront Features

Bayfront	Ocean Access
Beach Access	Ocean Front
Beach Front	Pond
Bulkhead	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront

View

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

Water Frontage Length**Water Access**

Yes
No

Green Building Verification Type

HERS Index Score
Leed For Homes
NGBS New Construction
NGBS Small Projects Remodel
NGBS Whole-Home Remodel

Green Verification Year**Green Energy Generation**

Solar

Solar Ownership

Leased
Owned

Road Frontage Type

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

Road Responsibility

Tenant
Landlord

Utilities***Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

of Heating Zones**Electric Company**

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

Utilities (Cont.)**Rental*****Denotes Required Fields**

Matrix™ Listing Profile Sheet

***Cooling**

Air Purification System	Ductwork	Individual
Attic Fan	Electric	None
Central Air	ENERGY STAR Qualified Equipment	Wall/Window Unit(s)
Ductless	Geothermal	Zoned

Rent Includes

Air Conditioning
 All Utilities
 Association Fees
 Cable TV
 Electricity
 Gas
 Grounds Care
 Heat
 Hot Water
 None
 Pool Maintenance
 Recycling
 See Remarks
 Sewer
 Snow Removal
 Trash
 Water

***Utilities**

Cable Available	None	Sewer Connected
Cable Connected	Phone Available	Trash Collection Private
Electricity Available	Phone Connected	Trash Collection Public
Electricity Connected	Propane	Underground Utilities
Natural Gas Available	See Remarks	Water Available
Natural Gas Connected	Sewer Available	Water Connected

***Sewer**

Cesspool	Septic Above Ground
None	Septic Tank
Other	Shared Septic
Public Sewer	Shared Sewer

***Water Source**

Drilled Well	Private
Dug Well	Public
None	Shared Well
Other	Spring

Remarks***Public Remarks****Agent Only Remarks**

Showing

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

Lockbox Serial Number

Lockbox Description:

SentriLock

Virtual Tour URL Branded

Virtual Tour URL Unbranded

***Showing Requirements**

24 Hour Notice
Appointment Only
Call Listing Agent
Call Listing Office
Call Manager

Call Owner
Call Tenant
Combination Lock Box
Key In Office
Lockbox

No Lockbox
No Sign
Occupied
Pet(s) on Premises
Restricted Hours

Security System
See Remarks
Showing Service

***RentSpree Online Tenant Screening Y/N**

Yes
No