

### Status Information

**\*Denotes Required Fields**

#### \*Status Information

Coming Soon

Active

#### \*On Market Date

THE DATE ENTERED INTO THIS FIELD IS WHEN THE LISTING SHOULD TRANSITION TO ACTIVE STATUS.

### Agent & Office Information

#### \*List Agent ID

Co List Agent ID

List Agent Name

Co List Agent Name

List Office Name

Co List Office Name

List Agent Direct Phone

Co List Agent Direct Phone

List Office Phone

Co List Office Phone

#### \*Negotiate Through

### Location Information

#### \*Street #

Dir Prefix

#### \*Street Name NOT Ave, Rd, St

Street Suffix - Ave, Rd, St, etc

Dir Suffix

Unit Number

#### \*Zip Code

Zip + 4

#### \*County

\*City/Township

#### \*Post Office/Town

Manhattan Section

**Location Information (cont.)****\*Denotes Required Fields****Commercial - Multi 5+**

Matrix™ Listing Profile Sheet

Neighborhood

Village

Hamlet

Subdivision/Development

**\*State**

Country

Cross Street

Directions

Building Name/Number

Elementary School District

Elementary School

Middle School District

Middle School

High School District

High School

**\*Latitude****\*Longitude****Listing/Contract****\*Listing Agreement**Exclusive Agency  
Exclusive Right to Sale**\*List Price****\*Listing Contract Date****\*Expiration Date**

Seller to Consider Concession

Yes  
No

Concession Amount Considered

**\*Owner's Name**

Business Name

**Listing/Contract (cont.)****\*Denotes Required Fields****Commercial - Multi 5+**

Matrix™ Listing Profile Sheet

**\*Special Listing Conditions**

Auction	None	Standard
Bankruptcy Property	Notice of Default	Third Party Approval
Contract Vendee	Probate Listing	
HUD Owned	Real Estate Owned	
In Foreclosure	Short Sale	

**Tenant Pays**

All Utilities  
Electricity  
Gas  
Heat  
None  
See Remarks  
Water

**Listing Terms**

1031 Exchange	FHA	Owner Will Take Back 2nd
Assumable	Lease Option	Private Financing Available
Cash	Lease Purchase	Seller Financing
Contract	Other	Trade
Conventional	Owner Will Take Back 1st	VA

**Cap Rate****Disclosures**

Elevation Certificate	M6 Disclosure of Ownership Interest
Environmental Disclosure Available	None
HOA/Condo Disclosure Available	Other
Lead Paint	Seller Property Disclosure
M2 Agent Exclusions	

**Additional Fees**

Yes  
No

**Additional Fee Amount****Additional Fee Description****Additional Fees Frequency**

Annually  
Monthly  
Quarterly

**Inclusions****Exclusions****Property/Tax/Legal****Property Tax ID - Required for MOST properties**

**Property Information (Cont.)**
**Commercial - Multi 5+**
**\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

**Tax Block**
**Tax Lot**
**Tax Section**
**District**
**Property Condition**

Actual	To Be Built
Estimated	Under Construction
Fixer	Updated/Remodeled
New Construction	

**\*Year Built**
**Year Built Effective**
**Property Description**

 Includes Legal  
Accessory  
Apartment

**Common Interest**

 Planned  
Development

**\*Property Attached**

 Yes  
No

**Additional Parcels**

 Yes  
No

**Property Description**

Flats	High Rise
Mid Rise	Row Dwelling

**\*Tax Year**
**\*Tax Annual Amount**
**\*Tax Source**

 Municipality  
Other

**Included In Taxes**

Sewer	Trash	Water
-------	-------	-------

**Gross Income**
**Net Operating Income**
**Tax Assessed Value**
**Operating Expense**
**Total Expenses Year**
**# of Buildings**
**Zoning**
**Effective Gross Income**
**Financial Year**
**Annual Rental Income**
**Community/Association**
**Community Features**

Clubhouse	Fitness Center	Golf	Park	Pool	Tennis Court(s)
Curbs	Gated	Other	Playground	Sidewalks	Powered Boats Allowed

**Interior**
**\*Building Area (Estimated SqFt)**
**Total Stories in Building**
**\*Building Area Source**

Appraiser	Other
Public Records	Plans

**Building Features**

Above Ground Pool	In Ground Pool	Shades/Blinds
Waning(s)	Laundry	Storm Windows
Balcony	Lobby	Walk up
Build-in-Features	Marble Counters	
Ceiling Fan(s)	Other	
Clubhouse	Quartz/Quartzite Counter Tops	
High Speed Internet	Ramp	

**\*Basement****Basement Features**

Yes

Bilco Door(s)

None

Storage Space

No

Crawl Space

Partial

Unfinished

Finished

Partially Finished

Walk-Out Access

Full

See Remarks

**Appliances**

Convection Oven

Gas Cooktop

Trash Compactor

Cooktop

Gas Oven

Washer

Dishwasher

Gas Range

Water Heater - Gas Stand Alone

Disposal

Humidifier

Water Heater - Geothermal

Dryer

Microwave

Water Heater - Indirect Tank

Electric Cooktop

None

Water Heater - Oil Stand Alone

Electric Oven

Other

Water Heater - Solar Thermal

Electric Range

Oven

Water Heater - Tankless Coil

Electric Water Heater

Range

Water Purifier Owned

ENERGY STAR Qualified Appliances

Refrigerator

Water Purifier Rented

Exhaust Fan

Stainless Steel Appliance(s)

Water Softener Owned

Freezer

Tankless Water Heater

Water Softener Rented

Wine Refrigerator

**Accessibility Features**

Accessible Approach with Ramp

Accessible for Hearing-Impairment

Customized Wheelchair Accessible

Accessible Bedroom

Accessible Full Bath

Grip-Accessible Features

Accessible Central Living Area

Accessible Hallway(s)

Smart Technology

Accessible Closets

Accessible Kitchen

Stair Lift

Accessible Common Area

Accessible Kitchen Appliances

Therapeutic Whirlpool

Accessible Doors

Accessible Stairway

Visitor Bathroom

Accessible Elevator Installed

Adaptable Bathroom Walls

Accessible Entrance

Adaptable For Elevator

**Flooring**

Brick

Ceramic Tile

Concrete

Laminate

Other

Tile

Wood

Carpet

Combination

Hardwood

Linoleum

Reclaimed Wood

Vinyl

**Exterior****Other Structures****Direction Faces**

Arena

Gazebo

Outdoor Kitchen

Barn(s)

Greenhouse

Pergola

Cabana

Guest House

Pool House

Carport(s)

Kennel/Dog Run

Residence(s)

Corral(s)

None

Shed(s)

Covered Arena

Other

Stable(s)

Garage(s)

Outbuilding

Workshop

North

South

East

West

**\*Construction Materials**

Advanced Framing Technique	Fiberglass	Other
Aluminum Siding	Insulation	Post and Beam
Asbestos	Fiberglass Siding	Recycled/Renewable Materials
Batts Insulation	Foam Insulation	Shake Siding
Block	Frame	Shingle Siding
Blown-In Insulation	HardiPlank Type	Stone
Brick	ICFs (Insulated Concrete Forms)	Structurally Insulated Panels
Brownstone	Log	Stucco
Cedar	Log Siding	T111
Clapboard	Manufactured	Other
Energy Star	Modular	Vinyl Siding
		Wood Siding

**Foundation Details**

Block  
Brick/Mortar  
Concrete Perimeter  
Other  
Raised  
Slap  
Stone

**Parking Total****Lot Size Acres****Lot Size Square Feet****Fencing**

Back Yard	Front Yard
Barbed Wire	Full
Brick	None
Chain Link	Other Partial
Cross Fenced	Perimeter
Electric	Vinyl
Fenced	Wood

**Parking Features**

Alley Access	Garage	Parking Lot
Assigned	Garage Door Opener	Private
Attached	Heated Garage	Public
Carport	none	Shared Driveway
Common	Off Site	Storage
Covered	Off Street	Tandem
Detached	On Street	Unassigned
Driveway	Other	Underground
Electric Vehicle Charging Station(s)	Oversized	Unpaved

**Lot Features**

Back Yard	Landscaped	See Remarks
Borders State Land	Level	Sloped
City Lot	Near Golf Course	Split Possible
Cleared	Near Public Transit	Sprinklers In Front
Corner Lot	Near School	Spinklers In Rear
Corners Marked	Near Shops	Steep Slope
Cul-De-Sac	On Golf Course	Stone/Brick Wall
Fill Needed	Other	Subdivided
Front Yard	Partly Wooded	Upland
Garden	Paved	Views
Hilly	Private	Waterfront
Historic District	Restrictions	Wooded
Interior Lot	Rolling Slope	
Irregular Lot	Secluded	

**Security Features**

Building Security  
Fire Alarm  
Fire Escape  
Fire Sprinkler System  
Gated Community  
Key Card Entry  
Other  
Security Gate  
Security Lights  
Security Ststem  
Smoke Detector(s)  
Video Cameras  
Window Bars

**Exterior (Cont.)****\*Denotes Required Fields****Commercial - Multi 5+**

Matrix™ Listing Profile Sheet

**Other Equipment**

Compressor	Intercom	None
Dehumidifier	Irrigation Equipment	Other
Farm Equipment	Lawn Maintenance Equipment	Pool Equip/Cover
Fuel Tank(s)	Livestock Equipment	Satellite Dish
Generator	Negotiable	TV Antenna

**Sprinkler System**

Yes  
No

**\*Waterfront?**

Yes  
No

**Waterfront Features**

Beach Access	Pond
Beach Front	River Access
Canal Access	River Front
Canal Front	Sound
Creek	Stream
Lake Front	Water Access
Lake Privileges	Waterfront
Ocean Access	Bayfront
Ocean Front	Bulkhead

**View**

Bridge(s)	River
City	Skyline
Lake	Trees/Woods
Mountain(s)	Water
Neighborhood	
None	
Open	
Panoramic	
Park/Greenbelt	

**Water Frontage Length****Water Access**

Yes  
No

**Green Building Verification Type**

HERS Index Score  
Leed For Homes  
NGBS New Constrction  
NGBA Small Projects Remodel  
NGBS Whole-Home Remodel

**Green Verification Year****Green Energy Generation**

Solar - Leased  
Solar - Owned

**Road Frontage Type**

Alley	Highway	Other	Unimproved
County Road	Interstate	Private Road	Unknown
Easement	Municipal	See Remarks	
Freeway	None	State Road	

**Road Responsibility**

Private Maintained Road  
Public Maintained Road  
Road Maintenance Agreement  
To be Dedicated

**Utilities****\*Heating**

Baseboard	Heat Recovery System	Passive Solar
Coal	Hot Air	Propane
Ducts	Hot Water	Radiant
Electric	Hydro Air	See Remarks
ENERGY STAR Qualified Equipment	Kerosene	Solar
Forced Air	Natural Gas	Steam
Geothermal	None	Wood
Gravity	Oil	
Heat Pump	Other	

**# of Heating Zones****Electric Company****# Separate Electric Meters****# Heat Units**

Central Hudson	Orange & Rockland
Con-Edison	Other
NYSEG	PSEG

**# Separate Gas Meters**

**Utilities (Cont.)****Commercial - Multi 5+****\*Denotes Required Fields**

Matrix™ Listing Profile Sheet

**\*Cooling**Air Purification System  
Attic Fan  
Central Air  
DuctlessDuctwork  
Electric  
ENERGY STAR Qualified Equipment  
GeothermalIndividual  
None  
Wall/Window Unit(s)  
Zoned**Fuel Expense****Trash Expense****\*Utilities**Cable Available  
Cable Connected  
Electricity Available  
Electricity Connected  
Natural Gas Available  
Natural Gas ConnectedNone  
Phone Available  
Phone Connected  
Propane  
See Remarks  
Sewer AvailableSewer Connected  
Trash Collection Private  
Trash Collection Public  
Underground Utilities  
Water Available  
Water Connected**Insurance Expense****Other Expense****\*Sewer**Cesspool  
None  
Other  
Public Sewer  
Septic Above Ground  
Septic Tank  
Shared Septic  
Shared Sewer**\*Water Source**Drilled Well  
Dug Well  
None  
Other  
Private  
Public  
Shared Well  
Spring**Common Area Maintenance****Water Sewer Expense****Remarks****\*Public Remarks****Agent Only Remarks**



**Showing**

Showing Contact Phone

Showing Instructions

Showing Contact Phone 2

Virtual Tour URL Branded

Lockbox Description:

SentriLock

Virtual Tour URL Unbranded

Lockbox Serial Number

**\*Showing Requirements**

24 Hour Notice  
Appointment Only  
Call Listing Agent  
Call Listing Office  
Call Manager

Call Owner  
Call Tenant  
Combination Lock Box  
Key In Office  
Lockbox

No Lockbox  
No Sign  
Occupied  
Pet(s) on Premises  
Restricted Hours

Security System  
See Remarks  
Showing Service

**Distribution**

**\*Publish to Internet**

Yes  
No

**\*Show Address**

Yes  
No

**\*Show AVM on VOW**

Yes  
No

**\*Show Comments VOW**

Yes  
No

**Syndicate To**

Realtor.com

**Private Listing**

Yes  
No